

**Lapley, Stretton and Wheaton Parish Council
Action Plan 2021-22**

| AIM | OBJECTIVES | ACTIONS |
|---------------------------------|--|---|
| Lapley Green Renovation Project | <ul style="list-style-type: none"> • Create a scheme of management • Provision of a registered village green | <ul style="list-style-type: none"> • Register as a Village Green with SCC • Meet with solicitors • Call resident meeting about the proposals for the scheme of management • Construct a management plan for the green • Paint the kiosk annually • Confirm land is registered with the land registry office |
| Councillor retention | <ul style="list-style-type: none"> • Educate on the role of a councillor • Retain councillors | <ul style="list-style-type: none"> • Attendance at training sessions • Discuss best times for meeting • Reflect on zoom meetings • Consider a hybrid meeting approach in the future |
| A5 issues | <ul style="list-style-type: none"> • Speed review | <ul style="list-style-type: none"> • Have spoken with neighbouring parishes about involvement • SCC can put £7.5k to project, remaining amount is to be funded by the local parishes • Initial feasibility study required at approx. £1000 • Further works anticipated cost around £30k • No budget set at this point |
| Quality Council Award | <ul style="list-style-type: none"> • Achieve foundation status | <ul style="list-style-type: none"> • Criteria has been set and being worked through. Aim to apply in May |
| Birkenshaw Lane | <ul style="list-style-type: none"> • Add the right of way to the definitive map | <ul style="list-style-type: none"> • Secretary of State has submitted a direction to SCC, SCC should have responded by August 2020, still outstanding • Ramblers have offered to clear the path if this is succesful |
| Broadholes Lane | <ul style="list-style-type: none"> • Consider changing the area for a more effective community benefit | <ul style="list-style-type: none"> • Oct 20 initial consultation with neighbouring properties about what changes should be made • Initial thoughts are allotments and outdoor gym • Resident believes there is a Sec 106 on the land which ensures it remains an open space, this may prevent an allotment. Queried with R Taylor SSC- awaiting response • Need permission off SSC as jointly owned • Consider purchasing the land off SSC |

Amy Watson 2021-22 annual action plan

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| | | <ul style="list-style-type: none"> • Consider how rental etc would be jointly beneficial with SSC • Will need planning permission to change the use • Second consultation with entire parish needed • Input from Severn Trent required if the area is to be an allotment • Advice needed from the allotment association on plot size • Landscaper required to plot/design the area • Two year action plan on how to implement needed with appropriate budgeting in 2022/23. Budget for initial stages is set at £2750 |
| Map Board | <ul style="list-style-type: none"> • Have a map board made showing the walks in the parish | <ul style="list-style-type: none"> • To be installed on WA green- afeb can install • Shelly signs are designing the board. Oct 2020 additional details sent off to be added. Awaiting proof • Obtain permission from SSC to install on WA green |
| CCTV | <ul style="list-style-type: none"> • Install a third camera at Marston Field | <ul style="list-style-type: none"> • Camera ordered (Nov 2020) • Prune trees on dog walk for better visibility in the spring |
| Speed indicator devices | <ul style="list-style-type: none"> • Tackle speeding issues within the parish | <ul style="list-style-type: none"> • Location for a pole has been agreed with highways for Lapley Road. Cllr Sutton to financial assist • Install two additional posts at Stretton- seek approval and location plan from highways • Purchase a second moveable SID inc solar panel for Stretton • Purchase two additional solar panels |
| Tree work | <ul style="list-style-type: none"> • To have a follow up tree survey | <ul style="list-style-type: none"> • Tree survey required following the works recommend in the survey in 2018 • Two-year scheme of recommended work has been completed and advice needed on any additional work • Create a two-year tree plan, unlikely a tree survey will be required again for several years following this one |
| Lapley Cemetery highways | <ul style="list-style-type: none"> • Improve the highways outside the cemetery gates | <ul style="list-style-type: none"> • August 2020 agreement with highways on scheme to improve the area made • Cost to pc approx £2000 with input from Cllr Sutton |

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| | | <ul style="list-style-type: none"> Member of the PCC meet with highways and in agreement that the work is required |
| Post boxes | <ul style="list-style-type: none"> Install 'suggestion' post boxes in each village | <ul style="list-style-type: none"> Post boxes have been purchased VO and Afeb are working together to install the posts for Stretton and Lapley (by notice boards) Permission needed from the Village Hall to install on the wall by the notice board |
| Wheaton Aston notice board | <ul style="list-style-type: none"> Replace notice board at WA | <ul style="list-style-type: none"> Notice boards in Lapley and Stretton have been replaced by Greenbarnes, quote has been received to replace WA notice board and is competitive. Consider a two and three bay board VO can attach to the wall as is the current one Seek permission from VO committee |
| Defibrillators | <ul style="list-style-type: none"> To complete defibrillator installation | <ul style="list-style-type: none"> Install at Marston Road- awaiting permissions from St Marys School to install on wall and take power from their lighting column. Potters Electrical aware of the project Create location board to install on Village hall wall- Sedgley Signs can do this |
| Christmas lights | <ul style="list-style-type: none"> Tender the contract | <ul style="list-style-type: none"> Budget set for £6000 per annum for lights alone Request to consider 'wonky' lights (in the headlines Xmas 2020) Reevaluate contract needs Tender to a minimum of three companies Consider the duration of the LTA |
| Business Continuity Plan | <ul style="list-style-type: none"> To devise a plan which ensure the continuity of the Parish Council's administration | <ul style="list-style-type: none"> Write plan Consider all outcomes using risk assessments as guidance Locum clerk appointed in the absence of both Clerk and Assistant Clerk |
| Grounds Maintenance | <ul style="list-style-type: none"> Tender contract | <ul style="list-style-type: none"> Reevaluate contract needs Tender to a minimum of three companies Consider the duration of the LTA |
| HR Training | <ul style="list-style-type: none"> For Clerk to widen depth of HR knowledge | <ul style="list-style-type: none"> NALC are releasing HR policies |

Commented [AW1]:
Spoke with B McMillian Contingency officers, will arrange relevant training to write plan
Spoke with her other local parishes about devising a template together

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| Storage | <ul style="list-style-type: none"> To locate suitable storage within the parish to store gazebos, road signs, sand bags and Christmas related items | <ul style="list-style-type: none"> To secure the storage room at St Marys School (awaiting date to move) Check with ICO about gdpr issues and policies relevant to the area Sort office paperwork and divide between storage and archives |
| Climate Change | <ul style="list-style-type: none"> To be a 'greener' council | <ul style="list-style-type: none"> Continue to consider ways to improve our green status Consider application to SCC climate fund- possibility of purchasing a projector to use at meetings to minimise the paperwork printed for attending parishioners |
| Grounds | <ul style="list-style-type: none"> Provide a better service | <ul style="list-style-type: none"> SSC services- sweeping and spraying Look into tidying area around St Marys Church £1500 in budget to assist |
| Office Move | <ul style="list-style-type: none"> To move office | <ul style="list-style-type: none"> Awaiting a suitable office space New computer needed |

| | |
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| A | Aim- The council has considered and resolved to undertake an action. The aim is the decision |
| B | Objective- The objective is information in detail on the council decision of what is to be achieved |
| C | Actions- This is how the aim will be achieved. It is particularly useful to have as much details as possible so any member could follow the plan of action with ease |
| D | Future aims- Whilst this plan is useful in order to set the precept it is subject to constant change as the Council continues to work throughout the year. |