



You are here by summoned to virtually attend a meeting of Lapley, Stretton and Wheaton Aston Parish Council, which will be held on Thursday 22nd October 2020 at 7.00pm via Zoom conferencing system. This meeting is accessible to the public at the following link:

<https://us02web.zoom.us/j/89681758443?pwd=UnJBOFY1V3pvS291TXJQYnVxVVBudz09>

Meeting ID: 896 8175 8443

Passcode: 148157

PC Surgery: a representative from the Council will be available on line (link above) from 6.30pm for parishioners to raise any concerns.

Email office@wheatonastonparishcouncil.gov.uk Telephone 07495789051 for assistance.

All attendees will be on mute as they enter the meeting and will be unmuted by the Clerk/assistant Clerk upon raising a hand. Please arrive in the virtual waiting room at least ten minutes before the start of the meeting in case of any connection issues.

Any members of the public who wish to speak at the meeting please contact the Clerk in advance

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be tape-recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes.

Public Forum

Democratic thirty-minute period/public discussion time: From 7.00pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself (standing order 3 f). No member of the public may speak for more than five minutes (standing order 3g)

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

- | | |
|--|---------------------|
| 60.To consider apologies | -decision |
| 61.Declaration of Interests
To receive declarations of interest and consider dispensation requests & Code of Conduct | -Information |
| 62. Signing of the minutes.
To approve and sign the minutes of the meeting of 3 rd September 2020 | -decision |
| 63. Clerks report
To receive report from the Parish Clerk | -information |
| 64. District report
To receive the report from the District Council | -information |
| 65. County report
To receive the report from the County Council | -information |
| 66. Financial matters
To consider financial matters including:
a. To approve the expenditure for August/ September 2020 | -decision |

- b. To receive the Financial Comparison to 30th September 2020
- c. To receive the Financial Summary to 30th September 2020
- d. To note payments/decisions made under delegated powers
- e. To note payments/decisions made under delegated powers
- f. To accept the Audit conclusion

67. Planning recommendations

-decision

To consider planning matters including

- a) Planning application 20/00748/FUL
- b) Planning applications received after the agenda papers distributed
- c) 'Planning for the future'- white paper response

68. Working group reports

To consider the recommendations:

-decision

- Broadholes Lane- resident letter confirmed and accepted, Cllr Millington to co-ordinate delivery
- Map board- Map of footpaths accepted, progress to next stage
- Post box for each village- to purchase three at £41.99ea (customised) and seek permission to install one on the village hall wall, install on a pole at Lapley Green and by the notice board at Stretton
- To purchase an additional camera (SGS Ltd) directed at the skatepark due to ASB and damage, cost is £682 plus vat
- Working group for the finger posts is to be formed to continue with the annual maintenance on the finger posts. A replacement post- £525 is needed at Stretton, Afeb is to remove the old one and install the new, cost to be confirmed
- Pendulum risk report- a further 'dismantle' report is required in the beam in question, the area is to remain closed until this has been completed
- Christmas- resolved to purchase replacement barriers (safe fence £29.99 ex vat for powder coated green x 5) Clerk is investigating purchasing banners printed with pictures that the children of St Marys have designed, cost of banners is £38.75ea plus £12.50for personal design
- RA return to office accepted
- Return of posted N&V accepted to use the printers and delivery service that SSC use, N&V's will be delivered with the SSC Review magazine. Cost is £170 for 4 pages and £220 8 page magazine (1500copies) delivery charge £99. This will remove the need for postage to house outside of the village envelope

69. Birkenshaw Lane

-update

Brought forward from a previous meeting, to receive an update

70.Lapley Green

-decision

To consider the responses to the survey about if none, one or two additional trees are to be planted and make a resolution on species

Results from the ward survey are:

22 responses. NO TREES	6
ONE TREE	7
TWO TREES	9

71.Community Meeting

To consider holding a 'Community Meeting' to seek local ideas for improvement in 2021/22

72.Speeding through WA

Brought forward for the previous meeting

73.Additional waste bins

Brought forward for the previous meeting

74.Grants

To consider if any grant funding will be awarded in 2021/22- no applications received to date

75. Items for future

Each councillor may use this opportunity to report on matters of information not included elsewhere on the

agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

76. Date of next meeting: Thursday 10th December 2020, the precept meeting. This meeting will be held virtually on Zoom and can be accessed at the following link

<https://us02web.zoom.us/j/84102273878?pwd=c3g0MjEzdWpva29QcjNVMWFIRVlpZz09>

Meeting ID: 841 0227 3878

Passcode: 642688

Amy Watson Parish Council Clerk

15th October 2020

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration.

Clerks Report

Information

- A concern has been raised about the possible obstruction of a footpath in Lapley, SCC rights of Way team have been engaged to identify the correct route and lawfulness of the obstruction- a letter has been sent to the resident concerned
- NALC survey on remote meetings completed
- Damage to Covid-19 signs on the skate park reported to Staffordshire Police. Crime Ref: 21200049890
- 8.9.2020 wasp nest removed from the verge at Marston Field
- 10.9.2020 damage to Sunny Bank bench
- Fly tipping at Church Lane Lapley reported
- Concern received about speeding along the A5, advised that the parish council is aware and that highways have been contacted. A SID is to be installed and details of the CSW given
- 28.9.2020 Letter raising concerns along the A5 sent to the CEO of South Staffordshire Council, CEO of Staffordshire County Council, Rt Hon Gavin Williamson CBE MP and Theo Clarke MP.
- 7.10.2020 the number of Covid-19
- New memorial bench at Marston Field has been scratched
- Initial consultation letter for allotment holders has been finalised and shared with council
- The risk assessment has been completed on the Pendulum which came back as a 'low risk' however further concerns have been raised. The area remains closed and quotes for an in-depth dismantle reports have been sought as well as costings for replacement equipment. Further information is to be brought to council when available
- New bench installed at Stretton

Maintenance

- Damaged Covid signs on Skate Park straightened and re-attached
- Semi-permanent Covid-19 signs installed (ref 218/219)
- Large tree branch removed from Badgers End and SSC tree officer notified about further potential risk of falling limbs
- Strimmer damage is evident on the post at Marston Rd/Long Street, costs required for shield for the base of the post

Consultations

- [Changes to the current planning system](#) (NALC deadline for responses 17th September)

- [Planning for the future](#) - the planning white paper (NALC deadline for responses 15th October)
- [Transparency and competition: a call for evidence on data on land control](#) (NALC deadline for responses 16th October)

Meetings/Events

15.9.2020 Meeting with St Marys School 3.30pm

16.9.2020 SLCC branch meeting

12th-16th October Virtual national conference. Clerk to attend

Tuesday September 29th – Budgets and Precepts 7-9pm

Monday October 12th – VAT – 7-9pm

16th October Clerk to attend first aid course

19.10.2020 SID training

Clerks The Knowledge – 2 session course on 5th and 19th October 9.30-1pm

Be a Better Councillor – 2 session course on 21st October and 18th November 9.30-1pm

Explore Chairmanship – 2 session course on 27th October and 10th November 9.30-1pm

Councillor Fundamentals – 27th October 6.30-8.30pm

1^{10.20} SSC planning white paper meeting, 5pm via teams

Training/CPD

- 1/9 Committee and trustee roles
- 8/9 Assistive technology and digital skills
- 9/9 signposting and resources
- 14/9 writing policies and procedures
- 16/9 & 17/9 Communication and safeguarding
- 23/9 & 24/9 Assistive technology and digital skills
- 30/9 involving volunteers
- 12-16th October National Conference SLCC
- Morelock training on SID-19.10.2020
- 21.10.2020 Locality 2 forum 5pm SSC https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWlZOTYzMTAtMWRiMi00MDc4LWExZTEtMTFIMTgyNDcxNDgz%40thread.v2/0?context=%7b%22id%22%3a%222546b590-d34e-4804-b3b2-be77e9819b56%22%2c%22oid%22%3a%22991e6bc2-51e7-4f52-9cb2-9e904a14133c%22%2c%22isBroadcastMeeting%22%3atru%7d

Items emailed to councillors

- 1.9.2020 Planning app 20/00671/FUL
- 1.9.2020 Play inspection co £250 cost of urgent inspection of the pendulum swing
- 1.9.2020 Planning application 20/00661/FUL
- 1.9.2020 SPCA newsbulletin 27/8/2020
- 1.9.2020 SPCA -NALC scales
- 1.9.2020 SPCA training courses
- 3.9.2020 SGS quote for additional camera at Marston Field
- 3.9.2020 SPCA newsbulletin 3.9.2020
- 4.9.2020 South staffs work club webinar
- 14.9.2020 L Fowkes SSC update on meetings
- 14.9.2020 SPCA newsbulletin 10.9.2020
- 14.9.2020 M Bissell damage to Sunny bank bench
- 14.9.2020 SSC planning application 20/00757/VAR
- 16.9.2020 Community Council of Staffordshire Grants funding bulletin
- 17.9.2020 P Rochfort footpath 0.997 Lapley
- 17.9.20 Planning application amendment 20/00671/FUL
- 17.9.2020 SPCA newsbulletin

- 28.9.2020 Mazaars audit return complete
- 28.9.2020 SSC Planning white paper consultation details
- 1.10.2020 SPCA newsbulletin
- 6.10.2020 SSC CEO response to the concerns on the A5
- 8.10.2020 Planning application 20/00852/TREE
- 8.10.2020 SSC update on Covid cases rising in South Staffs
- 8.10.2020 Planning application 20/00855/TREE
- 8.10.2020_SPCA newsbulletin
- 12.10.2020 SSC planning white paper presentation
- 12.10.2020 Locality 2 forum details SSC
- 13.10.2020 SSC localities agenda
- 13.10.2020 Cllr M Sutton update from SCC regarding the three tier Covid-19 approach
- 13.10.2020 Play inspection co, details on the pendulum
- 15.10.2020 Planning application 20/00748/FUL
- 15.10.2020 SPCA newsbulletin

Use of devolved powers

High level inspection booked for the equipment at Marston Field £250

Repair for Sunny Bank bench authorised

Response to planning application 20/00661/FUL

Response to planning application 20/00757/VAR-

Response to planning application 20/00855/TREE

Response to planning application 20/00852/TREE

Response to planning application 20/00671/FUL

Increased Micro shade budget by £370 to account for councillor tablet on going costs

Increased Ricoh budget to £1500 to account for data cleansing service required on the previous machine

2 x Strimmer guard purchased for finger posts £32.97

SSC Planning Decisions

- 19/00904/FUL- Approved Subject to Conditions
- 20/00200/FUL- Approved Subject to Conditions
- 20/00399/FUL- Refused

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
95	fp13631323 1200830ssc	£260.00	100/2	30/08/20	South Staffordshire District Council - office rent	£260.00
96	fp81101722 42200830D O	£2,389.20	120/8	30/08/20	David Ogilvie - benches for marston and stretton	£2,389.20
97	fp55636200 6mb	£66.08		30/08/20	Mr. Malcolm Bissell - job 167/168/168 expenses	£66.08
1		£29.70	100/18/1		m bisseel mileage august	

2	£36.38	140/7/1		m bissell job expenses	
98 fp26716428 3eit	£328.80	100/11/4	30/08/20	Edge IT Systems Ltd - annual contract	£328.80
99 fp79653691 89ms	£139.80	100/19/1	30/08/20	Microshade Business Consultants Ltd - monthly charge inc clr tablet	£139.80
100 fp76513703 7r	£418.80	100/12	30/08/20	Ricoh U K Limited - data cleanse old machine	£418.80
101 fp74156412 6jrb	£137.88	120/5	30/08/20	Ricoh U K Limited - dog bag refills	£137.88
102 fp19028905 9ds	£1,237.00	120/1/1	30/08/20	Ditton Services - monthly charge	£1,237.00
111 fp13651890 2slcc	£30.00	100/3/1	29/09/20	SLCC Enterprises Ltd - national conference	£30.00
112 fp51237678 3afeb	£840.00	140/5	29/09/20	A F E B Limited - work on play areas	£840.00
113 fp49381734 8spca	£57.50	100/3/1	29/09/20	Staffordshire Parish Councils' Association - website training a/clerk	£57.50
114 fp8553309	£187.20	140/7/1	29/09/20	Sutcliffe Play Equipment - new pendulum equipment	£187.20
123 fp20894320 6ds	£1,237.00	120/1/1	29/09/20	Ditton Services - monthly charge	£1,237.00
124 dd19/9/20	£6.02	100/10	29/09/20	Mainstream Digital Ltd. - monthly charge	£6.02
125	£139.80	100/19/1	29/09/20	Microshade Business Consultants Ltd - monthly charge	
126 fp49098970 6spca	£25.00	100/3/2	29/09/20	Staffordshire Parish Councils' Association - councillor training	£25.00
127 fp41409280 3ssc	£260.00	100/2	29/09/20	South Staffordshire District Council - rent	£260.00
128 fp47535724 cc	£1,777.61	100/8	29/09/20	Came & Company - insurance annual charge	£1,777.61
129	£22.52		29/09/20	Mr. Malcolm Bissell - expenses	
1	£13.50	100/18/1		mileage	
2	£9.02	120/1/5		equipment	

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice	date	Details	Cheque
130	dd190920ee	£50.04	100/10	29/09/20		EE - monthly charges	£50.04
131	fp90704812 ricoph	£83.26	100/12	29/09/20		Ricoh U K Limited - new machine quarterly charge	£83.26
132	fp41947419 4r	£29.10	100/12	29/09/20		Ricoh U K Limited - ink charge	£29.10
133		£80.74		29/09/20		Mrs Amy Watson - expenses and zoom charges	
1		£66.35	100/18/1			mileage	
2		£14.39	100/19/4			zoom charge	
134	bacs300920	£28.05	100/21	30/09/20		Unity Trust - Service charge	£28.05
Sub Total		£9,831.40					
		£7,969.75				Confidential	

Total £17,801.15

Financial Summary - Cashbook

Summary between 01/04/20 and 14/10/20 inclusive.

Balances at the start of the year

Ordinary Accounts

Barclays savings account	£60,450.58
Fair FX prepaid card	£71.66
Unity Trust - Current Account	£18,978.30
Unity trust working reserves	£16,492.68
Total	£95,993.22

RECEIPTS	Net	Vat	Gross
Parish Council	£132,362.15	£0.00	£132,362.15
Total Receipts	£132,362.15	£0.00	£132,362.15
PAYMENTS	Net	Vat	Gross
Parish Council	£51,709.40	£3,854.94	£55,564.34
Total Payments	£51,709.40	£3,854.94	£55,564.34

Closing Balances

Ordinary Accounts

Barclays savings account	£60,497.62
Fair FX prepaid card	£172.57
Unity Trust - Current Account	£96,162.18
Unity trust working reserves	£15,958.66
Total	£172,791.03

Financial Budget Comparison

Comparison between 01/04/20 and 15/10/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Reserve Movements	Actual Net	Balance
INCOME				
Parish Council				
4	FX card	£410.00	£0.00	-£410.00
10	Precept	£118,067.00	£0.00	£118,067.00
20	Grants	£0.00	£0.00	£0.00
32	Unity Trust Bank Interest	£0.00	£0.00	£0.00
33	Reserve Account Interest	£0.00	£15.98	£15.98
40	Miscellaneous	£0.00	£54.00	£54.00
45	Crime Prevention	£0.00	£2,182.00	£2,182.00
50	Barclay's Savings Account	£0.00	£47.04	£47.04
90	Prizes and Awards	£0.00	£0.00	£0.00
99	Vat Refund	£0.00	£11,996.13	£11,996.13
Total Parish Council	£118,477.00	£0.00	£132,362.15	£13,885.15
Total Income	£118,477.00	£0.00	£132,362.15	£13,885.15
EXPENDITURE				
Parish Council				
100	General Administration	£24,457.00	£0.00	£11,483.31
110	Salaries	£49,855.00	£0.00	£23,135.09
120	Repairs & Grounds Maintenance	£28,750.00	£0.00	£7,841.77
130	Villages' Improvements	£3,350.00	£0.00	£559.82
140	Play Areas	£7,000.00	£0.00	£1,244.28
150	Subscriptions	£762.00	£0.00	£701.00
160	Christmas Celebrations	£10,351.00	£0.00	£372.32
170	Debit Card - General Expenses	£460.00	£0.00	£265.52
180	Donations	£4,000.00	£0.00	£3,000.00
190	CCTV	£840.00	£0.00	£154.54
200	Capital Expenditure	£0.00	£0.00	£0.00
201	councillor tablet	£3,500.00	£0.00	£2,951.75
Total Parish Council	£133,325.00	£0.00	£51,709.40	-£81,615.60
Total Expenditure	£133,325.00	£0.00	£51,709.40	£81,615.60

Total Income	£118,477.00	£0.00	£132,362.15	£13,885.15
Total Expenditure	£133,325.00	£0.00	£51,709.40	£81,615.60

LSWA PC response to the White Paper 'Planning for the future'

Questions:

- 1) a) Fragmented, Directionless, Vigorous
- 2) Yes, LSWA PC always submits a response
- 3) LSWA PC would like to continue to receive plans from South Staffordshire District Council and to see the current level of consultation retained. There are concerns that if this is moved to solely online the response will be marginalised as not everyone is able to access online consultations.
- 4) LSWA PC considers there to be more than three priorities for the parish, however have identified three that are pressing: the protection of greenbelt, homes for younger families/people, and the protection of heritage buildings
- 5) No, retain a rigorous consultation period
- 6) No, a streamlined development option will lead to more patterned developments which are not necessarily suited nationwide
- 7) a) Yes, this is acceptable as long as the test is related to the local plan and planning officers retain the right to influence plans
b) Do not remove the Duty to Co-operate
- 8) a) No, the method should be varied and specific to the area, style and location and should include the use of local resources for development
b) Yes this is agreed and should be used to tackle homelessness
- 9) a) No, permissions should be swift and accessible but the need for consultation for the neighbouring areas needs to be retained
b) No, consultation is needed and villages should be excluded from renewed areas
c) No, LSWA PC have concerns about councils initially funding the infrastructure and being encouraged to borrow funds
- 10) Not sure. It would be good to have a faster process but consultation is essential. Concerns that people will be marginalised without access to the internet. How will people know about the consultation?
- 11) Not sure. Not all people have internet access therefore a hybrid approach is required via consultation at the council offices etc
- 12) No, a public consultation requires a significant amount of time
- 13) a) Yes, Neighbourhood plans should be retained as a valued part of localism
b) They can be developed by the use of interactive plans for choice
- 14) In growth areas yes, but consideration to design is required to keep with existing developments. Serious consideration to renewal and protected areas is required for the greenbelt and open country side
- 15) there has been a mixture of developments in recent years, barn conversions have been of a very good standard however other houses have been poorly designed and not in keeping with the area.
Noted that affordable houses as part of a development tend to be made 'cheaper' than the private homes within the same development. New builds tend to be built quickly with poor quality resources and therefore are not durable builds. In the future it would be good to see sustainable materials used.
- 16) Energy efficiency. We would like to see all houses built to the same standard inclusive of green fuel efficiency and low carbon energy
- 17) No, individuality is key for all areas in keeping with local architecture. What is beautiful? How and who determines this?
- 18) No, we believe that it shouldn't be one officer for the role but rather a team of officers. What level of local authority does this refer to?
- 19) The determination of 'beauty' isn't clear
- 20) No, planning shouldn't be fast tracked as a full consultation is required
- 21) The priority for a new development for LSWA PC are: affordability, open spaces and in keeping design

- 22) a) Section 106 funds can be advantageous at local level and therefore where there is a PC present this level should automatically be offered the levy rather than apply for it. The amount should be considered per development and not at a threshold due to smaller developments in rural areas which may then miss out on the funding
- b) No, the levy should be set locally or area specific
- c) No, developments need to be affordable to the building company or this will encourage the build of unsustainable and undurable buildings
- d) Absolutely not. This is a grave concern
- 23) Yes, particularly on a development which changes to residential use ie a warehouse building to a residential home
- 24) a) Yes
- b) Yes, under the right to purchase ensure that affordable homes are of the same quality as surrounding homes
- c) yes, local authorities need protecting due to deficits
- d) yes, standards should be equal throughout the whole development
- 25) Not sure,
- b) Yes, there is then potential for a PC to generate their own income and progress
- 26) All proposals would have to give consideration to the characteristics defined in Section 149 of the Equality Act 2010.