



Minutes of the Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Thursday 22nd April 2021 held virtually via Zoom conferencing system

Remotely in attendance:

Cllr T Noblett - **Wheaton Aston (Chairman)**
Cllr W Millington - **Wheaton Aston (Vice Chairman)**
Cllr R Nelson - **Wheaton Aston**
Cllr A Anderson - **Stretton**
Cllr V Renfrew – **Lapley**
Cllr M Smith - **Wheaton Aston**
Cllr S Whittingham - **Wheaton Aston (virtually attended 7.34pm)**
Cllr Sue Whittingham - **Wheaton Aston**

Also in Attendance:

Mrs A Watson - **Parish Clerk**
Cllr M Sutton - **Staffordshire County Council**
Four members of the public present
Three members of the public did not wish to speak
One member of the public addressed the Council

Public Forum

One member of the public was invited to speak: concerns were raised regarding planning applications 21/00260/FUL and 20/01143/FUL concerning proposals within Brewood and Coven Parish. Concerns that the two applications from two separate companies appear to be linked and are regarding the further development of Stretton garage.

Concern raised that the rural nature of the parish will be irrevocably damaged, the area is within the green belt.

21/00260/FUL – the previous station ceased due to lack of need and has been functioning as a small repair shop for several years. During this period cars have had access over the parishioners land under a right of way access.

Concerns with HGV's accessing their land, noise increase use and possible damage to the surface.

20/01143/FUL- concerns raised that there is inadequate space for HGVs entering and exiting the proposed development, that the road is too narrow, that the brow of the hill poses visibility issues and that an environmental impact assessment has not been conducted.

The parishioner has questioned the need for such a development with planners as there are similar establishments nearby.

There is currently an ongoing concern raised with Staffordshire Police and the Enforcement team have been contacted.

Chair confirmed that the PC are compiling a response to both applications

One member of the public left the meeting

7.25pm standing orders imposed

Chairman read the virtual order of meeting

Apologies:

Cllr V Jackson - **South Staffordshire Council**

Cllr B Cox - **South Staffordshire Council**

Absent:

Cllr E Dadd – **Stretton**

Cllr M Griffiths – **Lapley**

131. To consider apologies

Apologies and reasons of absence were accepted from Cllr V Jackson and Cllr Cox

132. Declaration of Interest/Dispensation**133. Signing of the minutes**

The minutes of the Parish Council virtual meeting held on 4th March 2021 were agreed to be a true and correct copy. Cllr Noblett will sign a copy as soon as is practically possible.

134. Clerks report

**Lapley, Stretton and Wheaton Aston Parish Council
Clerks Report**

Information

Concerns about a newly dug ditch at Church Lane Lapley raised with SSC
SSC will be replacing the litter bin at Badgers End (damaged) and a rusty bin outside St Marys Church

10.3.21 notice of casual vacancy advertised, closing date 30th March 2021

9.3.21 Query submitted to The Canal and River trust re tree felling along the bank

15.3.21 Complaint received about litter on Walk 1 on the rights of way. Duke of Edinburgh ward
Volunteer will clear the area

15.3.21 Moles reported on Primrose play area

6.04.21 – Missing ironworks on Long Street at the junction with Meadowcroft Gardens reported to
Highways Ref: 4237154

7.4.21 Bug houses vandalised at Primrose play area, VO has repaired and reinstated

7.4.21 An election has not been requested for the casual vacancy. Notice of co-option advertised, closing
date 28th April 2021

Police information**Maintenance**

Recommended works completed by Wickstead on the play equipment at Primrose

Concern raised with Wickstead on the roundabout repair- response confirmed safety however we have requested a site visit to confirm

Encouraged residents to return reference numbers for pothole reports in Stretton to try and expedite a repair

A resident has offered to clean the plate at the village green and clean and varnish the benches in the location. A risk assessment has been provided and SSC notified

Consultations

<https://www.gov.uk/government/consultations/right-to-regenerate-reform-of-the-right-to-contest/right-to-regenerate-reform-of-the-right-to-contest>

www.hs2.org.uk/phase2a

Meetings/Events

Keep Britain Tidy event may 28th – June 13th 2021

Training/CPD

- 11th March Chairmanship course (Cllr Millington)
- 15th March Risk assessment overview (Clerk and A/Clerk)
- 10th March 5.30pm Locality Two forum
- 25th March 6pm SSC climate change forum
- 22.4.21 Clerk Edge paperless office training

SPCA Upcoming courses

- Understanding Code of Conduct – 26th April 6.30-8.30pm - £30
- Be a Better Councillor 5th & 2th May
- Parish bookkeeping 21st May
- Making effective planning response 20th May, 14th June
- Clerks- The Knowledge 1st and 22nd June
- Explore Chairmanship 2nd & 23rd June
- Community Events 9th June
- Data Protection Workshop for Officers – 8th June 9.30-11.30am - £30
- Councillor Fundamentals 25th June

Items emailed to councillors

- 1.3.21 Details of concern raised at Church Lane Lapley
- 1.3.21 Planning application 20/01090/FUL
- 5.3.21 SCC Suicide awareness pack
- 5.3.21 SSC Cabinet meeting details 16.2.21
- 9.3.21 SSC planning invitation to comment on application 20/00748/FUL- 32 dwellings at Ivetsey Road
- 9.3.21 SPCA news bulletin 4.3
- 9.3.21 SPCA planning courses
- 9.3.21 planning advice SSC
- 10.3.21 Cllr Sutton PPC Funding
- 15.3.21 SSC Planning application -21/00239/TREE
- 15.3.21 SSC Appeal decision: 3263520
- 15.3.21 SSC Planning application 21/00221/FUL
- 18.3.21 SPCA newsbulletin
- 18.3.21 SSC report on rights of way application for footpath Stretton- Bickford
- 22.3.21 Details on the application for ROW Bickford/Stretton
- 23.3.21 SSC Climate change strategy
- 29.3.21 Planning application 21/00040/PREAPP
- 29.3.21 SSC SCYVS details for youth groups
- 29.3.21 SPCA extra bulletin
- 29.3.21SSC Locality forum slides
- 1.4.21 Suggestion for the use of Broadholes Lane Play area
- 7.4.21 SSC Climate workshop slides
- 7.4.21 SPCA workshop dates
- 7.4.21 SSC Payphone removal update
- 8.4.21 SSC Planning update on 21/00748/FUL
- 8.4.21 Letter of thanks from Stafford Samaritans

Use of devolved powers

- Letter sent to Luke Hall MP re remote meeting provision
- Morfe Valley Arborist appointed for follow up tree review £595 plus VAT
- Tree service request policy adopted
- Map board project temporarily on hold until a decision is reached on if an additional right of way is to be added to the definitive map
- £300 donation made to Stafford Samaritans Vire from general funds
- Decision on Christmas lighting made (option 2 for the columns round the tree and option 2 for High Street/Long Street)
- SPFCC Community Safety fund- applied for £3000 towards installing a SID and two posts at Stretton

SSC Planning Decisions

- 21/00028/REM - Approved with conditions
- Appeal decision: 3263520 - dismissed

Clerk updated that the Broadholes Lane Play area has been closed due to vandalism. This has now been cleared away leaving a few outstanding jobs.

Following a site visit it was **resolved** to fill in small holes by the reading area (Ditton Services) reduce brambles in the area (Ditton Services), rake the barked area and remove weeds (Gate keeper) purchase planks of wood to close the jetty access off and install a 'keep out' sign. The wooden side support of the jetty is showing signs of damage (Village Orderly) Once the jetty is secured the area is to reopen

Payphone removal, Frog lane has had 42 phone calls in the last 12 months **resolved** to object to the removal

135. District report

Not available- **resolved** to ask for a written report to be submitted in advance of the meetings

136. County report:

Unavailable

137. Financial matters

The following financial matters were considered and it was resolved:

- a. To approve the expenditure for March 2021
- b. To receive the Financial Summary to 31st March 2021
- c. To receive the Financial Comparison to 31st March 2021
- d. To note payments/decisions made under delegated powers

138. Planning recommendations

- a. None received
- b. None received as a consultee however the PC wish to comment on planning application 20/01143/FUL and 21/00260/FUL both within Brewood and Coven Parish Council. Comments are to be collated and submitted

Cllr Whittingham virtually attend 7.34pm

One member of the public left

139. To consider creating a traffic committee

Resolved to create a Traffic Committee to deal with highways issues within the Parish. Terms of reference are to be presented to the Parish Council at the next meeting. Cllr Anderson, Cllr Noblett. Cllr Nelson, Cllr Millington. Cllr Smith and Cllr Sue Whittingham appointed to be members of the Committee

140. Birkenshaw Lane

No update available

141. Future use of Broadholes Lane

No new information available, still awaiting a meeting with planners at SSC before moving forward to discuss further

142. Meeting dates update

Resolved to bring forward the Annual Parish Meeting and the Annual Meeting of the Parish Council to 6th May 2021 (6.30pm start and 7pm start) this is to be held remotely via Zoom Conferencing systems.

The legislation to hold a virtual /remote meeting ceases on 7th May 2021 and whilst a High Court challenge is ongoing, at this point after the 7th May only face to face meetings will be lawful. LSWA PC does not have a Council Chamber as is reliant on the use of the village hall for meetings. A date has not been confirmed for reopening (potentially 21st June) therefore it is essential that the May meetings go ahead remotely.

The Government have pledged support to continue remote meetings, more information will be given as it is received.

Resolved to bring forward the July Meeting to 1st July, how this is to be held is to be confirmed

An increase in parishioner attendance has been noted whilst meetings have been held remotely

143. Tablet issues

Horizons have confirmed that the (Councillor) tablets can be returned for a reset at a cost of £150 plus postage
Resolved that it is the outlook app that appears to be the issue and Councillors are to log in from a browser to obtain emails

144. Items for future

Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Waste bin on the pavement put out by an establishment, Clerk to contact SSC and ask them to remove
- Request to install a post box at Broadholes lane, Clerk to investigate
- Grant distribution for next agenda

145. Date of next meeting: Thursday 6th May 2021 at 7pm via Zoom meetings. This will be the Annual Meeting of the Parish Council.

The Annual Parish Meeting will be held on 6th May 2021 at 6.30pm

The meeting ID and passcode for both meetings can be found below

Annual Parish Meeting at 6.30pm-

Meeting ID: 845 0394 4693

Passcode: 462976

Annual Meeting of the Parish Council at 7pm-

Meeting ID: 899 3421 8167

Passcode: 720721

PC Surgery: a representative from the Council will be available on line from 6.30pm for parishioners to raise any concerns.

Signed..... Chairman.....

Meeting closed at 8pm

Council Attendance

Date	RN	BC	MS	WM	TN	SW	SueW	ED	AA	VR	MG	Total Attendance
28/5	X	Ap	X	X	X	X	X	X	X	Ap	Ap	8/11
2/7	X	Ap	X	X	X	X	X	Ap	X	X	Ap	8/11
21/7	X	X	X	X	X	X	X	Ap	X	X	X	10/11
03/09	X	X	X	X	X	X	X	Ap	X	X	Ap	9/11
22/10	X	Ap	X	X	Ap	X	X	Ap	X	X	Ap	7/11
10/12	X	Ap	X	X	X	Ap	X	X	X	X	X	9/11
21/1	X	X	X	X	X	X	Ap	Ab	X	X	Ap	8/11
4/3	X	Ap	X	X	X	X	X	Ab	X	X	Ab	8/11
22/4	X	-	X	X	X	X	X	Ab	X	X	Ab	8/11

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice	Details	Cheque
date						
248chq300083		£51.30	100/17/1	28/02/21	R J Cowley - reimbursement for the Illinois calendars	£51.30
249fp89212200		£14.39	100/6/1	28/02/21	Mrs Amy Watson - zoom reimbursement	£14.39
11						
250fp296996285		£30.00	100/3/1	28/02/21	Staffordshire Parish Councils' Association - training-planning	£30.00
251fp15508224		£5.85	100/18/1	28/02/21	Mr. Malcolm Bissell - January expenses	£5.85
252fp12293808		£260.00	100/2	28/02/21	South Staffordshire District Council - rent	£260.00
8ssc						
253fp37047485		£60.00		28/02/21	Staffordshire Parish Councils' Association - training-effective communication	£60.00
1	£30.00		100/3/2	w Millington		
2	£30.00		100/3/1	a Watson		
254dd170221ee		£50.04	100/10	28/02/21	EE - monthly charge	£50.04
255fp55142016		£86.92	120/1/6	28/02/21	Robert Cox - reimbursement for stile repair	£86.92
0rc						
262fp64358907		£100.20	100/19/1	28/02/21	Microshade Business Consultants Ltd - monthly charge	£100.20
ms						
263dd170221m		£137.45	100/10	28/02/21	Mainstream Digital Ltd. - charges	£137.45
d						
264fp77248273		£1,237.00	120/1/1	28/02/21	Ditton Services - monthly charge	£1,237.00
ds						
Sub Total					£2,033.15	
£3,527.22					Confidential	
Total					£5,560.37	

Financial Summary - Cashbook

Summary between 01/04/20 and 31/03/21 inclusive.

Balances at the start of the year

Ordinary Accounts

Barclays savings account	£60,450.58
Fair FX prepaid card	£71.66
Unity Trust - Current Account	£18,978.30
Unity trust working reserves	£16,492.68
Total	£95,993.22

RECEIPTS	Net	Vat	Gross
Parish Council	£133,017.99	£0.00	£133,017.99
Total Receipts	£133,017.99	£0.00	£133,017.99

PAYMENTS	Net	Vat	Gross
Parish Council	£104,370.64	£8,679.67	£113,050.31
Total Payments	£104,370.64	£8,679.67	£113,050.31

Closing Balances

Ordinary Accounts

Barclays savings account	£52,002.85
Fair FX prepaid card	£89.17
Unity Trust - Current Account	£36,145.22
Unity trust working reserves	£27,723.66
Total	£115,960.90

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Barclays savings account	£52,002.85
Fair FX prepaid card	£89.17
Unity Trust - Current Account	£36,145.22
Unity trust working reserves	£27,723.66
Total	£115,960.90

Financial Budget Comparison

Comparison between 01/04/20 and 31/03/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

2020/2021		Reserve	Actual Net	Balance	
Movements					
INCOME					
Parish Council					
4	FX card	£410.00	£0.00	£0.00	£-410.00
10	Precept	£118,067.00	£0.00	£118,067.00	£0.00
20	Grants	£0.00	£0.00	£170.00	£170.00
32	Unity Trust Bank Interest	£0.00	£0.00	£0.00	£0.00
33	Reserve Account Interest	£0.00	£0.00	£15.98	£15.98
40	Miscellaneous	£0.00	£0.00	£528.61	£528.61
45	Crime Prevention	£0.00	£0.00	£2,182.00	£2,182.00
50	Barclay's Savings Account	£0.00	£0.00	£58.27	£58.27
90	Prizes and Awards	£0.00	£0.00	£0.00	£0.00
99	Vat Refund	£0.00	£0.00	£11,996.13	£11,996.13
Total Parish Council		£118,477.00	£0.00	£133,017.99	£14,540.99
Total Income		£118,477.00	£0.00	£133,017.99	£14,540.99
EXPENDITURE					
Parish Council					
100	General Administration	£24,457.00	£0.00	£17,365.48	£7,091.52
110	Salaries	£49,855.00	£0.00	£44,675.14	£5,179.86
120	Repairs & Grounds Maintenance	£28,750.00	£0.00	£19,856.25	£8,893.75
130	Villages' Improvements	£3,350.00	£0.00	£591.90	£2,758.10
140	Play Areas	£6,160.00	£0.00	£5,350.96	£809.04
150	Subscriptions	£762.00	£0.00	£701.00	£61.00
160	Christmas Celebrations	£10,351.00	£0.00	£7,274.61	£3,076.39
170	Debit Card - General Expenses	£460.00	£0.00	£507.52	£-47.52
180	Donations	£4,000.00	£0.00	£3,532.35	£467.65
190	CCTV	£840.00	£0.00	£1,563.68	£-723.68
200	Capital Expenditure	£0.00	£0.00	£0.00	£0.00
201	councillor tablet	£3,500.00	£0.00	£2,951.75	£548.25
Total Parish Council		£132,485.00	£0.00	£104,370.64	£28,114.36
Total Expenditure		£132,485.00	£0.00	£104,370.64	£28,114.36
Total Income		£118,477.00	£0.00	£133,017.99	£14,540.99
Total Expenditure		£132,485.00	£0.00	£104,370.64	£28,114.36
Total Net Balance		£-14,008.00		£28,647.35	