



**Minutes of the Extra Ordinary Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Monday 20<sup>th</sup> June 2022 at Lapley and Wheaton Aston village hall**

**In attendance:**

CLlr W Millington - **Wheaton Aston (Chairman)**

CLlr A Anderson - **Stretton**

CLlr Sue Whittingham - **Wheaton Aston**

CLlr R Nelson - **Wheaton Aston (Vice Chairman)**

CLlr T Noblett - **Wheaton Aston**

**Also in Attendance:**

Mrs A Watson - **Parish Clerk**

Two members of the public

**Apologies:**

CLlr S Whittingham - **Wheaton Aston**

CLlr M Smith - **Wheaton Aston**

CLlr. M. Griffiths - **Lapley**

CLlr V Renfrew – **Lapley**

CLlr J Hodgkiss- **Wheaton Aston**

CLlr E Dadd – **Stretton** –

**Absent:**

Public forum:

Two members of the public presented the council with a tapestry made to mark the Queens platinum jubilee. Thanks were given. This is to be hung in the village hall

**6.05pm two members of the public left the meeting**

**Standing orders were imposed 6.05pm**

**26. To consider apologies**

Apologies and reasons of absence were accepted from CLlr Hodgkiss, CLlr Griffiths, CLlr Dadd, CLlr S Whittingham, CLlr Renfrew and CLlr Smith

**27. Declaration of Interest/Dispensation**

None to declare

**28. To review the paperwork for the vacancy of Assistant Clerk**

**Resolved** to accept the proposed job description, person specification, hours and salary and to advertise the vacancy immediately

The role is to include the offer of participating in the Local Government Pension Scheme

**29. To confirm the procedures for the recruitment of Assistant Clerk**

**Resolved** to accept the proposed time frame of:

- 20<sup>th</sup> June advertise
- 8<sup>th</sup> July closing date
- 11<sup>th</sup> July Short listing
- 13<sup>th</sup> July interviews
- 14<sup>th</sup> July candidate recommendation at Full council

The HR working group are to aid the clerk with shortlisting and interviewing and make a recommendation of appointment to Full council

Previous Assistant Clerk is to be removed from all bank accounts

Signed..... Chairman.....

**Meeting closed at 6.30pm**

**Council Attendance**

| Date    | RN | JH | MS | WM | TN | SW | Sue W | ED | AA | VR | MG | Total Attendance |
|---------|----|----|----|----|----|----|-------|----|----|----|----|------------------|
| 19/5/22 | X  | X  | X  | X  | X  | X  | X     | X  | X  | X  | Ab | 10               |
| 20/6/22 | X  | X  | Ap | X  | X  | Ap | X     | Ap | X  | Ap | Ap | 5                |

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration