



Minutes of the Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Thursday 1st September 2022 at Lapley and Wheaton Aston village hall

In attendance:

Cllr W Millington - **Wheaton Aston (Chairman)**
Cllr Sue Whittingham - **Wheaton Aston**
Cllr R Nelson -**Wheaton Aston (Vice Chairman)** (arrived 7.25pm)
Cllr V Renfrew – **Lapley**
Cllr T Noblett - **Wheaton Aston**
Cllr. M. Griffiths - **Lapley**

Also in Attendance:

Mrs A Watson - **Parish Clerk**
Two members of the public
Two officers from for part of the meeting

Apologies:

Cllr A Anderson - **Stretton**
Cllr B Cox – **South Staffordshire Council**
Cllr J Hodgkiss- **Wheaton Aston**
Cllr V Jackson- **South Staffordshire Council**
Cllr M Sutton - **Staffordshire County Council**
Cllr M Smith - **Wheaton Aston**

Absent:

Cllr S Whittingham - **Wheaton Aston**
Cllr E Dadd – **Stretton**

Public forum

Member of the public raised concerns regarding possible further development of the land behind the current development at Bridge Farm. SSC planning officer has confirmed that they have not received any applications to develop the surrounding land at this point.

PC opinion was requested: PC advised that they consider each application as they are received, should an application come in for this area the application will be discussed in a public meeting and will inform the community via the website and social media of the date of the proposed meeting.

Standing orders were imposed 7.10pm

49.To consider apologies

Apologies and reasons of absence were accepted from Cllr Cox, Cllr Hodgkiss, Cllr Jackson, Cllr Smith, Cllr Sutton and Cllr Anderson

50. Declaration of Interests

Cllr Whittingham agenda item 63

51. Approval of minutes

The minutes of the Parish Council meeting held on 15th July 2022 were agreed to be a true and correct copy.

52. To receive a presentation from Officers South Staffordshire Council

Enabler presentation:

Presentation received on the roles of the enablers and how the tiers of local authority can work more effectively together for the parish

(Cllr R Nelson arrived)

Fly tipping presentation:

Presentation received on the difficulties faced in the district with fly tipping

(SSC officers left)

53. To receive report from Parish Council Clerk

Lapley, Stretton and Wheaton Aston Parish Council

Clerks Report

Information

Update from Brewood medical practice

'We are sorry to hear that the work at Wheaton Aston is causing an issue for patients. The work to refurbish the inside has taken longer than first anticipated but we are delighted that it's now approaching completion. I am advised that we are only a couple of weeks away (give or take) and the whole building will be reopened. It was deemed that it was preferable to keep Wheaton Aston open during the refurb and offer medical and pharmacy services to the local community rather than force patients to travel to Brewood.

In other news, the telephone system is due for replacement in the next month. The current system sees such a high volume of call traffic that it has been necessary to upgrade the whole system. We have also taken on four new reception staff. The staff combined with a new telephone system will hopefully alleviate some of the waiting times on the phone. The call volume exceeds 1500 most week days and after bank holidays the call volume can double.

We have had a sweep of staff illness also recently which has had a detrimental impact on appointments. Covid has swept through the practice once again knocking many of the staff off their feet. However, appointments are available and face to face appointments are all back to pre-Covid numbers.

We are using an online triage system called Klinik. The aim of this is to triage faster and more efficiently. The Klinik A.I. technology combined with duty clinicians experience and advice ensures patients are booked appropriately for urgent or routine appointments. It is also possible from the triage forms to signpost patients to other services that could help. It may be that another member of staff can help rather than a GP alone. We are delighted to have a musculoskeletal practitioner, mental health nurse, social prescriber and health care assistants amongst others working at the practice to offer a varied and diverse service to the community.

Up to date surgery information can be found on the News page of our website and we will update our social media with Wheaton Aston news as soon as we have it. The PPG are also supporting us with the broadcast of information and its delivery to Brewood, Wheaton Aston, Coven and beyond'

Further update (14.7.22)

The timeline for Wheaton Aston looks a bit like this.

- We are finishing off of things like flooring trip hazards etc as we speak
- Reception is completed this week and the move across.
- Pharmacy move - unfortunately entirely dependent on NHS England and their processes - it cannot move until NHSE say yes.

- So - the surgery and dispensary will be open within a week or two
- Pharmacy will be a later date

Dr Ahmed emphasises however that patients are able to wait in the waiting room for their appointments etc and apart from aesthetic bits and bobs- patients can come and go as normal.

- £675 has been awarded for SCC community fund for the allotment project
- 8.8.22 confirmed eligibility with financial services scheme
- 10.8.22 emailed received from SAA to opt out of external auditor automatic appointments. Details have been circulated and responses received have been not to opt out. No request for further consideration
- 5 trees at Marston field have ash die back disease and need to be removed
- 11.8.22 Tree monitoring on the Cedar at Lapley Green, the species is in good condition at this time and can now be monitored during the regular surveys

Maintenance

11.7.22 Graffiti at MPF. Police notified

Ash die back survey completed July 22, five trees noted to have the disease and need to be felled

Outstanding items update

- Allotments- SSC are progressing the landownership with the corporate leadership team
- Birkenshaw Lane update- No update
- Stretton right of way update- No update
- Defib at Marston Field- defib ordered, awaiting an installation date
- Lapley Green registration-. Ssc legal team cannot offer support due to a conflict in interest , SCC advise that they no longer have the capacity to support. Difficulty finding solicitors who can help
- Map board- progressed to production. Will need an onsite visit with officers of ssc and Afeb to determine installation location

Consultations

Speed limit change for Ivetsey Rd/Lapley Rd and Bellhurst Lane :

<http://www.staffordshire.gov.uk/TROStatutoryConsultation>

- Scheme Reference and
- Scheme Location

Meetings/Events

26.7.22 AIA to be completed

17.8.22 Ecology report/SUD report

7.9.22 Clerk- H&S officer SCC

9.9.22 clerk- scribefest

13.9.22 clerk- neighbourhood planning

3.10.22 cler- SPCA course wellbeing

Training/CPD/ SPCA Upcoming courses

Items emailed to councillors

11.7.22 SSC R Sharratt Locality forum update

11.7.22 SPCA newsbulletin

13.7.22 SSC Enforcement cases June

14.7.22 SSC hot weather advice

15.7.22 ssc round up issue 275

2.8.22 Christmas tree festival invite

2.8.22 WMI plg notes

- 2.8.22 spca bulletin 1.8.22
- 2.8.22 SSC planning application 22/00720/FUL
- 2.8.22 spca news bulletin 25.7.22
- 8.8.22 SSC Street scene update
- 8.8.22 SPCA news bulletin
- 10.8.22 SCC road closure details affecting Lapley Road https://api-gb.one.network/downloads/tm/1118/4288807-lapley-lane-stretton_130490593_3475150_e7085935e4.pdf
- 10.8.22 SAA- external auditor update
- 11.8.22 SC planning application 22/00749/FUL
- 15.8.22 spca news bulletin
- 15.8.22 SSC news round up
- 17.8.22 ssc planning application 22/00750/LUE
- 24.8.22 SPCA newsbulletin

- 24.8.22 Planning application 22/00722/FUL
- 24.8.22 SCC proposed speed limit changes ivestey rd/bellhurst lane and Lapley rd
- 27.6.22 SPCA news bulletin

Use of devolved powers

13.6.22	phone line	5.99
29.6.22	amazon storage boxes	32.99
12.7.22	replacement bug houses	64.47
12.7.22	Facemasks	18.39
13.7.22	graffiti spray	17.45

4.8.22 £65 approved for weed spray at WA green
 New pegs required for grass matting

Response to planning comments:

Application 22/00720/FUL

Clerk requested clarification on of the goalposts for Primrose play area should be locked sockets. Council confirmed locked sockets

Council confirmed the time for the Christmas event as 3.30-6pm on Saturday 19th November 2022

54.To receive report from Staffordshire County Council and update on highways proposal

Country member is unable to attend due to prior commitments and has requested the following details are shared with the council:

The traffic order changes to reduce the speed at Ivetsey Rd, Bellhurst Lane and Lapley Rd has gone to consultation. All residents are encouraged to use the link shared on social media to give their thoughts; comments left on social media will not be considered. This should be implemented within the current financial year.

Cllr Sutton hopes to present at the next meeting regarding future highways funding proposals, PC requires clarity on this request, the pc object to the request based on the current information provided

55. South Staffordshire Council report

Not available

56.Financial matters

Resolved: to accept the following financial matters:

- a) To approve the expenditure and income for July 2022
- b) To receive the UT reconciliation to 31st July 2022
- c) To note payments/decisions made under delegated powers

57. Planning recommendations -decision

Resolved to respond to the following planning matters:

- a) planning application 22/00749/FUL- ' There is a concern raised regarding if the amount of light is affected for the attached property'

planning application 22/00750/LUE-'LSWA PC does not have sufficient planning knowledge to comment'

Planning application 22/00722/FUL-'No objections'

Planning application 22/00801/FUL-'No objections'

b) Planning applications received after the agenda papers distributed: none

c) **Resolved** to suggest 'Ivetsey Court' - LSWA PC would like to recognise the development as a new chapter for the area and move way from its history

58. Training

CLRs to email Clerk and confirm courses and dates attended. All were reminded that the 'councillors fundamental' course is a requirement of the training policy

59. Stretton Memorial booklet

Resolved to purchase a copy for the PC and to advertise it in the News and Views and website. LSWA PC do not wish to write a foreword for it. Clerk to make school and church aware of the booklet

60. Gated alley Broadholes Lane/Pinfold

SSC have confirmed that the legislation which enabled the alley from Broadholes Lane to Pinfold to be closed has expired and has been replaced with Public Space Protection Orders. South Staffordshire Council now issue this legislation and have confirmed that a PSPO cannot be applied to the area due to lack of evidence proving the need for the area to remain closed. Clerk has forwarded a police letter from when the gated order was originally applied for outlining the issues that occurred. As the area has been closed there will not be recent evidence to provide. Staffordshire County Council have advised that the gates should be removed, and the alley reopened.

Staffordshire County Council have advised that the gates should be removed, and the alley reopened.

LSWA PC wishes to comment: LSWAPC supports that the gates should remain due to the issues previously experienced and believe that the issues will return. Cllr Jackson and Cllr Cox are to be contacted and made aware of the objection to remove the gates. Clerk has requested that SCC/SSC contact the residents who are affected

61. NALC Civility and Respect Pledge

Resolved to take the pledge to support civility and respect

<https://www.nalc.gov.uk/our-work/civility-and-respect-project#take-the-pledge>

62. Policy update

Resolved to accept the following updated policies:

- Civility and respect policy (to replace Dignity at Work / Bullying and Harassment Policy)
- Filming, Videoing, Photography, Audio Recording at Council Meetings
- Lone Working Policy
- Lone Worker Risk Assessment
- Open Spaces Policy
- Safeguarding Policy
- Co-option policy & Procedure
- GDPR - Audit

63. Forward Planning and Maintenance working group

(Cllr Whittingham vacated the meeting room)

Resolved to enquire if the other access users are able to contribute to the repair the pothole on PC owned land at Marston Field for £565 plus vat. Cllr Millington to approach developers of the new development to enquire if they are able to assist

(Cllr Whittingham returned to the meeting room)

64. Allotments update

Following update given:

AIA has been completed and report received

SUD has been completed, awaiting report

Ecology report completed, awaiting report

Technical drawings have been ordered from the architects, once received a public meeting can be held

The legal team at SSC have confirmed that they are prepared to extend the lease to enable the allotments, clerk has queried that the PC hoped for the land to be gifted- awaiting a response

Once all reports and plans have been received a working group meeting will be called and the clerk will submit the planning application

Once the plans have been received the project can go to tender and funding can be applied for (once cost is known)

£675 funding has been confirmed from SCC Community fund

Funding for 2023 for tools etc can be applied for at <https://ngs.org.uk/wp-content/uploads/2022/08/Community-Garden-Grants-Application-Guidelines-2022.pdf>

65. Christmas tree festival

Resolved to enter the festival and ask local organisations and business to design and make decorations representing their venture to decorate

66. Camp Bestival

Resolved to contact the organisers and licensing team to highlight that the music went on beyond 11pm and was expected to cease before 11pm as did the V festivals. Clerk to enquire if there will be any funding for local communities for future events

67. CONFIDENTIAL AGENDA

Resolved:

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

68. Assistant clerk vacancy

Resolved to appoint Mrs S Cartwright as Assistant clerk. Role offered is for 9 hours per week on scp 12 and includes enrolment to the local government pension scheme. This is subject to a three-month trial period

69. Items for future

None raised

Cllrs reminded that the memorial event will be held on 12th November at 11am

Cost of living crisis- providing warm hours at the village hall

70. Date of next meeting: 20th October at 7pm at Lapley and Wheaton Aston Village Hall. This is subject to change due to the ongoing Coronavirus situation. The Community Meeting will be held at 6pm and is open to all residents to bring ideas for the following year to improve the parish

PC Surgery: a representative from the Council will be available from 6.30pm for parishioners to raise any concerns.

Signed..... Chairman.....

Meeting closed at 8.40pm

Council Attendance

Date	RN	JH	MS	WM	TN	SW	Sue W	ED	AA	VR	MG	Total Attendance
19/5/22	X	X	X	X	X	X	AP	X	X	X	Ab	10
20/6/22	X	Ap	Ap	X	X	Ap	X	Ap	X	Ap	Ap	5

14/7/22	X	X	X	X	Ap	Ab	X	Ap	Ap	X	Ap	6
1/9/22	X	AP	AP	X	X	AB	X	AB	AP	X	X	6

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/22

Tn no	Cheque	Gross	Heading	Invoice	Details	Cheque	
82	£1,291.99		120/1/1	14/07/22	Ditton Services - monthly charges		
83	bacsnp	£79.25	190	14/07/22	Npower Limited - cctv costs	£79.25	
84	ddee	£32.12	100/10	14/07/22	EE - monthly charged	£32.12	
85	ddico	£35.00	150/5	14/07/22	Information Commissioner's Office - annual charge	£35.00	
86	fxcard	£18.39	170	14/07/22	Amazon - face masks	£70.12	
87	frx card	£64.47	170	14/07/22	Amazon - bug houses replacement	£64.47	
88	fxcard	£32.99	170	14/07/22	Amazon - storage	£70.12	
89	fxcard	£5.99	170	14/07/22	Amazon - phone line	£70.12	
91	£32.84		14/07/22		Mrs Amy Watson - expenses zoom mileage		
1	£14.39		100/6/1		zoom		
2	£18.45		100/18/1		mileage		
92	bacsmcs	£103.80	100/19/1	14/07/22	Microshade Business Consultants Ltd - monthly charge	£103.80	
93	bacsssc	£279.60	100/2	14/07/22	South Staffordshire District Council - rent	£279.60	
94	bacsmb	£17.55	100/18/1	14/07/22	Mr. Malcolm Bissell -	£17.55	
95	bacslswavh	£46.00	100/6/1	14/07/22	Lapley & Wheaton Aston Village Hall Management Committee - quarter charges	£46.00	
96	dd	14.7.22	£6.26	100/10	14/07/22	Mainstream Digital Ltd. - last charges	£6.26
97	bacsbt	£98.32	100/10	14/07/22	BT - first charge	£98.32	
98	bacspe	£1,200.00	202	14/07/22	Potters Electrical Ltd - jubilee bunting	£1,200.00	
99	nacsbrs	£177.12	100/11/1	14/07/22	Black Rose Solutions Ltd - internal audit	£177.12	
100	bacssta	£144.00	202	14/07/22	St. John Ambulance - jubilee cover	£144.00	
101	fxcard	£12.75	170	14/07/22	Amazon - graffiti remover	£70.12	
108300085	£230.00		202	15/07/22	reimbursement for jubilee event	£230.00	
	approved 14/7/22						
	Sub Total		£3,908.44				

£3,571.40 Confidential

Total £7,479.84

Bank Account Reconciled Statement

Unity Trust - Current Account **1111559/2035784** **30-98-00**

Statement Number	19	Bank Statement No.	19
Statement Opening Balance	£69,098.86	Opening Date	01/05/22
Statement Closing Balance	£46,999.91	Closing Date	31/07/22
True/ Cashbook Closing Balance	£46,999.91		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
24/05/22	cost of jubilee sign		220.00	0.00	68,878.86
26/05/22	Transfer		360.00	0.00	68,518.86
30/06/22		Ditton Services	1,282.00	0.00	67,236.86
30/06/22	bacs511973439np 66,929.37	Npower Limited		307.49	0.00
30/06/22	dd220516msd	Mainstream Digital Ltd.	163.16	0.00	66,766.21
30/06/22	dd220614mids	Mainstream Digital Ltd.	6.60	0.00	66,759.61
30/06/22	dd220617ee	EE	32.12	0.00	66,727.49
30/06/22	dd220630ut 66,698.99	Untity Trust		28.50	0.00
30/06/22	fo979361057mb	Mr. Malcolm Bissell	18.45	0.00	66,680.54
30/06/22	fp133759783jm	Mrs. Josie Morris		0.00	
30/06/22	fp20273746ms Consultants Ltd	Microshade Business	475.20	0.00	66,130.95
30/06/22	fp215644952ric	Ricoh U K Limited	139.06	0.00	65,991.89
30/06/22	fp220519ad	Mrs. Alexa Davies		0.00	
30/06/22	fp220519aw	Mrs Amy Watson			
30/06/22	fp220519ee	EE	32.12	0.00	64,180.53
30/06/22	fp220519hmr	HMRC	842.65	0.00	63,337.88
30/06/22	fp220519jm	Mrs. Josie Morris			
30/06/22	fp220519jrb	JRB Enterprises Ltd	142.79	0.00	63,120.70
30/06/22	fp220519kd	Mrs Karen Daker			
30/06/22	fp220519mb	Mr. Malcolm Bissell			
30/06/22	fp220519ms Consultants Ltd	Microshade Business	103.80	0.00	62,374.51
30/06/22	fp220519rsr	Radii	250.00	0.00	62,124.51
30/06/22	fp220519spc Councils' Association	Staffordshire Parish	30.00	0.00	62,094.51
30/06/22	fp220519spf Superannuation Fund	Staffordshire County Council			

30/06/22	fp260522sbc	Stafford Borough Council	432.60	0.00	60,828.19
30/06/22	fp27420815kd	Mrs Karen Daker	7.65	0.00	60,820.54
30/06/22	fp319697066spc	Staffordshire Parish Councils' Association	30.00	0.00	60,790.54
30/06/22	fp385106832afe	A F E B Limited	528.00	0.00	60,262.54
30/06/22	fp403064977mb	Mr. Malcolm Bissell	11.70	0.00	60,250.84
30/06/22	fp403494498ssc	South Staffordshire District Council	279.60	0.00	59,971.24
30/06/22	fp423450056pd	Playdale	468.44	0.00	59,502.80
30/06/22	fp564720765kd	Mrs Karen Daker			
30/06/22	fp588098570ssc	South Staffordshire District Council	279.60	0.00	58,940.90
30/06/22	fp6012662299spf	Staffordshire County Council Superannuation Fund			
30/06/22	fp632182642pp	Pink Print	52.80	0.00	58,099.26
30/06/22	fp642333831aw	Mrs Amy Watson	62.99	0.00	58,036.27
30/06/22	fp65085365aw	Mrs Amy Watson			
30/06/22	fp7537902aw	Mrs Amy Watson	51.74	0.00	56,342.77
30/06/22	fp81184418slc	SLCC Enterprises Ltd	270.00	0.00	56,072.77
30/06/22	fp829432686ms	Microshade Business Consultants Ltd	103.80	0.00	55,968.97
30/06/22	fp85442345hmr	HMRC	731.60	0.00	55,237.37
30/06/22	fp921778205mb	Mr. Malcolm Bissell			
30/06/22	fp977108913ds	Ditton Services	1,291.99	0.00	53,706.91
30/06/22	pf448661103ad	Mrs. Alexa Davies			
06/07/22	dr220519ssd	South Staffordshire District Council	0.00	500.00	54,145.16
13/07/22	nacsbrs	Black Rose Solutions Ltd	177.12	0.00	53,968.04
20/07/22	bacs200722ssc	South Staffordshire District Council	0.00	200.00	54,168.04
31/07/22		HM Revenue & Customs Only	75.20	0.00	54,092.84
31/07/22		Staffordshire County Council Superannuation Fund	11.17	0.00	54,081.67
31/07/22		Mrs Amy Watson	14.39	0.00	54,067.28
31/07/22		Staffordshire County Council Superannuation Fund			
31/07/22		HM Revenue & Customs Only	394.15	0.00	52,981.08

31/07/22		HM Revenue & Customs	0.20	0.00	52,980.88
Only					
31/07/22		HM Revenue & Customs	8.20	0.00	52,972.68
Only					
31/07/22		HM Revenue & Customs	48.00	0.00	52,924.68
Only					
31/07/22		HM Revenue & Customs	220.31	0.00	52,704.37
Only					
31/07/22		Mrs Amy Watson	18.45	0.00	52,685.92
31/07/22		Ditton Services	1,291.99	0.00	51,393.93
31/07/22	300085	Mrs C Sable			
31/07/22	bacs270722ad	Mrs. Alexa Davies			
31/07/22	bacs270722aw	Mrs Amy Watson			
31/07/22	bacs270722jm	Mrs. Josie Morris			
31/07/22	bacs270722mb	Mr. Malcolm Bissell			
31/07/22	bacsbt	BT	98.32	0.00	48,977.42
31/07/22	bacsd27722kd	Mrs Karen Daker			
31/07/22	bacslswavh	Lapley & Wheaton Aston	46.00	0.00	48,897.49
Village Hall Management Committee					
31/07/22	bacsmb	Mr. Malcolm Bissell	17.55	0.00	48,879.94
31/07/22	bacsms	Microshade Business	103.80	0.00	48,776.14
Consultants Ltd					
31/07/22	bacsnp	Npower Limited	79.25	0.00	48,696.89
31/07/22	bacspe	Potters Electrical Ltd	1,200.00	0.00	47,496.89
31/07/22	bacsssc	South Staffordshire District	279.60	0.00	47,217.29
Council					
31/07/22	bacssta	St. John Ambulance	144.00	0.00	47,073.29
31/07/22	dd14.7.22	Mainstream Digital Ltd.	6.26	0.00	47,067.03
31/07/22	ddee	EE	32.12	0.00	47,034.91
31/07/22	ddico	Information Commissioner's	35.00	0.00	46,999.91
Office					

Uncleared and unrepresented effects

Total uncleared and unrepresented		0.00	0.00
Total debits / credits	22798.95	700	

Reconciled by Amy Watson

Signed

Clerk / Responsible Financial Officer

Chair