



**Lapley, Stretton
& Wheaton Aston
Parish Council**

You are here by summoned to attend a meeting of Lapley, Stretton and Wheaton Aston Parish Council, which will be held on Thursday 20th October 2022 at 7.00pm at Lapley and Wheaton Aston Village Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be tape-recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes.

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

We kindly request that all councilors, employees and members of the public planning on attending the meeting take a lateral flow test at least thirty minutes before entering the meeting place. In the event of a positive result please consider the safety of others.

This meeting is subject to change due to the Covid-19 pandemic.

Public Forum

- o Democratic thirty minute period/public discussion time: From 7.00pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (standing order 3 f)
No member of the public may speak for more than five minutes (standing order 3g)

76.To consider apologies

-Decision

77.Declaration of Interests

-Information

To declare any interests any on agenda items

78. Approval of minutes

-Decision

To approve and sign the minutes of the meeting of the Meeting of Lapley, Stretton and Wheaton Aston Parish Council held on 1st September 2022 and the extra ordinary meeting held on 6th October 2022

79.To receive report from Parish Council Clerk appendix 1

-Information

80. To receive report from Staffordshire County Council

-information

81. To receive report from South Staffordshire Council

-information

82.To receive report from Staffordshire police accountability forum Appendix 2

-information

83.Financial matters

-decision

To consider financial matters including:

- a) To approve the expenditure and income for september2022 appendix 3
- b) To receive the reconciled accounts to 30th September 2022 appendix 4
- c) To receive the Financial Summary to 30th September 2022 Appendix 5
- d) To note payments/decisions made under delegated powers
- e) To note the annual audit return
- f) To consider any grant requests received for the precept for 2023/24- WA Luncheon club £1000, Brewood Voluntary Car Scheme £1500, Wheaton Aston Beaver Scout group £300 Wheaton Aston Beer Festival, ST Marys PTA £300

84. Planning recommendations

-decision

To consider planning matters including

- a) planning applications received22/00832/FUL
- b) Planning applications received after the agenda papers distributed
- c) Licensing application: Licence number PL0374

Camper Jam @ Weston Park, the variation is to increase the permitted numbers from 19,999 to 29,999 and to add licensable activities to one additional day Thursday from 9am to midnight

Licensing application: Weston Park annual bonfire event 6.11.22

The application is to have permitted numbers up to 14,999, Live Music, Recorded Music, Sale of Alcohol Saturday and Sunday 3pm to 11pm, with the venue open Saturday and Sunday 1pm to 11pm

85. Camp Besitval

To receive update on concerns raised

-information

86. Forward Planning and Maintenance

-information/decision

Finger post repairs (see appendix 6)

87. Broadholes Lane project update

To receive an update and confirm the following requirements:

- Tender
- Reptile method statement
- Amphibian method statement
- Hedgehog inspection (should work begin 1 Nov-31st March)

See **appendix 7** for all requirements and decisions

88. Bat report

-information

To receive the report on Broadholes Lane – to be circulated

89. Policy update:

-decision

To approve the updated policies:

- Risk management record

90. Health and safety

-decision

- To consider a formal working party to cover Health and Safety issues
- To adopt the update health and safety policy
- To approve a work station assessment for the office cost £100

91. Christmas light event

-decision

To receive an update on the event and to approve:

- Christmas emergency plan
- Christmas lights risk assessment
- Christmas tree risk assessment

92. Energy bill crisis

To consider offering a warm hour scheme at the village hall and provide a community 'take and leave' food bank

93. SSC Housing and Homelessness strategy

To comment on the consultation <https://www.sstaffs.gov.uk/housing/housing-and-homelessness-strategy-consultation.cfm>

94.20 is plenty campaign

-decision

To consider if the pc wish to pursue this scheme

95. Staffordshire Playing Fields Association subscription

-decision

To consider subscribing to the service at a cost of £20 per year

96. Items for future - Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

97. Date of next meeting: 8th December 2022 at 7pm at Lapley and Wheaton Aston Village Hall. Note this is the precept meeting.

This is subject to change due to the ongoing Coronavirus situation

Mrs A Watson Parish Council Clerk

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration

Appendix 1

Lapley, Stretton and Wheaton Aston Parish Council

Clerks Report

Information

2.9.22 Lapley finger post arm removed for safety reasons, awaiting a repair – 13.9 update VO is able to repair, a replacement post will be required in the 2023/24 budget

21.9 insurance renewal received for 2022/23 for £2,228.71. confirmed that an LTA will not be offered after this year

27.9 damaged street sign on Caspian Way/Long street reported to SSC

The gate and post at Marston field (top end) requires replacing, added to the 2023 action plan

27.9 OLB survey returned to NALC

28.9.22 lighting columns chapel bank are out, reported

28.9.22 eon account (cctv power) has been merged to Npower and is now alongside the xmas light account.

Discussion regarding a new contract- advice was the usage is so low it would be costlier due to the standing charges on a contract to commit than being in the default rate of

All Night Units p/kWh 46.508 67.279

Non-Business Day Units p/kWh 56.318 80.720

Nov to Mar Business Day Units p/kWh 76.384 108.209

April to Oct Business Day Units p/kWh 59.355 84.880

Standing Charge £/month £37.50 £37.50

Capacity Charge £/month/kVA £0.887 £0.887

4.10.22 Increase of litter at Stretton, advised Street scene

4.10.22 Drug paraphernalia reported at the bus shelter Stretton, PCSO's advised

Consultations

Speed limit change for Ivetsey Rd/Lapley Rd and Bellhurst Lane:
<http://www.staffordshire.gov.uk/TROStatutoryConsultation>

- Scheme Reference and
- Scheme Location

Outstanding items update

- Allotments- SSC are progressing the landownership with the corporate leadership team
- Birkenshaw Lane update- No update
- Stretton right of way update- No update
- Defib at Marston Field- defib ordered, awaiting an installation date. new pads received and passed to First responders
- Lapley Green registration-. Awaiting update from Tedstone Solicitors
 - Map board- installed
 - Pothole repair- Afeb completing work in joint venture
 - Camp Bestival- SSC officer to request that the organiser contact the office to discuss concerns. The license for the event is very different to the V festival, Camp Bestival is a family-oriented event with entertainment during the day aimed at children and then adult oriented entertainment on an evening. There is one main stage with several smaller annexes, it was the smaller stages that held the 2am license. The event is smaller overall than V and there was minimal disruption to the traffic on the A5 this year. The organisers addressed issues each night and minimal complaints were received by the final night, next year it is expected that the organisers will begin at this point and improve throughout the weekend as issues arise. Noise levels were monitored from the event and at low levels There was a privately held event in WA on the Saturday night which did give cause for concern and would have impacted the noise heard in the parish.

With regard to community funding, this is unlikely but would be a matter for the organisers, as would discounted tickets for a certain radius of the event.

There will be a debrief for SSC members and residents, the officer is to inform the office of the date of this for resident to attend and state issues.

Gated alley Broadholes/Pinfold- Ditton services are reducing the overgrown weeds in the area and removing trees that are causing an issue to residents as a good will gesture. This has been checked with the ROW team. No update on the proposal to reopen the alley from SSC
Mainstream digital- Bt failed to advised of the account change and charges (£162.84) have been made, clerk has sent these to BT for refunding and will update when available

Meetings/Events

- 12.10.22 Bat review Broadholes Lane
- 14.10.22 SSC mental health awareness course (clerk)
- 12.10.22 PLG/CLG meeting with WMI
- 3.11.22 Climate change event with Bradford Estates

Training/CPD/ SPCA Upcoming courses

October			
6	Thu	10am BST	VAT for VAT registered councils
11	Tue	10am BST	Finance for Councillors
12	Wed	10am BST	Internal Controls
13	Thu	10am BST	Budgeting for clerks and finance staff
18	Tue	10am BST	Budgeting for clerks and finance staff
19	Wed	6:30pm BST	Finance for Councillors (Evening)
November			
1	Tue	10am GMT	Budgeting for clerks and finance staff
3	Thu	10am GMT	VAT for unregistered councils (VAT126)
8	Tue	10am GMT	Procurement
15	Tue	10am GMT	Budgeting for clerks and finance staff
17	Thu	10am GMT	Finance for Councillors
22	Tue	10am GMT	VAT - Partial exemption
23	Wed	10am GMT	Internal Controls
24	Thu	10am GMT	Budgeting for clerks and finance staff
29	Tue	10am GMT	VAT for unregistered councils (VAT126)
30	Wed	6:30pm GMT	Finance for Councillors (Evening)

9.11.22 Councillor fundamentals course

Councillor Personal Safety Webinars- 17.10.22 5.30pm and 7.12.22 1.30pm – Clerk to attend 7.12.22
Handling Online Abuse and Intimidation Webinar 27.10.22 10.30am

Items emailed to councillors

13.9.22 SSC update on offering a 'warm hour'

20.9.22 SPCA newsbulletin
20.9.22 SCC climate change workshop invite
22.9.22 Grant request form from Wheaton Aston lunch club
27.9.22 SPCA news bulletin
3.10.22 SSC Variation of license for camper jam
3.10.22 SPCA news bulletin
5.10.22 SSC Event with Bradford arms invitation
5.10.22 SSC planning application 22/00832/FUL
11.10.22 Kinver neighbourhood consultation
11.10.22 SSC Licensing – Weston Park fireworks event
12.10.22 SPCA training on civility
12.10.22 (HR only) pension newsletter

Use of devolved powers

£250 vired from general funds to allotments as per SSC climate grant received
£140 defib pads (vired from defibs saving to defib budget)
£21 temporary event notice for xmas event (vired from xmas event to debit card)
£50 flowers (Queens passing)
£14 replacement arm bands for future use
£18.50 replacement rosettes for future use
£82.50 vired from general funds to Monarch heading for good purchased for mourning protocol
£100 vired from stationery to debit cards for stationery items purchased on card
£139.72 cheque received as a refund from open reach for the work carried out at Lapley Green. This has been applied to the Lapley green reserves
Street c collection (money) license applied for
£207.90 for 5 tone type one stone for pothole repair at Marston Filed. Afeb will complete the work (and collect stone)
FOC £210 vired from village repairs to fx card

Response to planning comments:

Application 22/00720/FUL none returned

SSC Planning Decision

Appendix 2

LOCALITY 2 POLICE UPDATE

I attended the Locality 2 Police update at Codsall on 11th October. It was hybrid meeting so the new Commander Chris Cotton was with us on Teams, Mr Laing from Safer Staffordshire on Teams and Maggie Quinn from SSDC. No one attended from Brewood PC.

The points he wanted to pass on were:

1. There are now 5 response teams in South Staffs up from 3 and they are on duty 24/7.
2. We now have 3 local policing teams in our area.
3. Locality 2 now has a Sgt - Martin Short. We are asked to contact him in the first instance with any issues we want to discuss or report to the police, rather than contacting the PCSOs. Sgt Short will then allocate any jobs to the PCSOs. This is so Sgt Short has an overview and knows whats going on. His email address is Martyn.Short@staffordshire.police.uk
4. Locality 2 has the lowest crime figures in the area although there has been a 20% increase overall in south staffs. Most of it coming from out of area gangs stealing cars.
5. There have been 53 offences of the theft of motor vehicles

6. ANPR cameras (number plate recognition) are installed on the A5 and A449 and are managed by Staffordshire Police. These cameras are proving very useful as the gangs stealing cars have to use these main roads to get in and out of the area. The cameras are monitored 24/7.
7. There has been a 28% reduction in ASB in our area. Although I pointed out that a lot of ASB isn't reported.
8. There has been a 12% reduction in domestic abuse in our area and the police are now able to provide a device to concerned victims which sprays a substance which can be seen by infra red light, so if they are attacked it can be proved who the perpetrator was. It's a bit like the spray forensics use to find blood stains.
9. There has been an increase in agricultural thefts. The police are working with farmers to encourage them to put equipment out of sight and not leave keys in ignitions etc.
10. Cmdr Cotton is setting up impact patrols for ASB.
11. We were informed of a new way the car thieves are now able to steal range rovers.
12. Cmdr Cotton seemed very proactive and keen on local policing and wants police to be seen walking the streets, so we hope that will happen.
13. We have been asked to encourage residents to report anything they are concerned about to the police so that they have a full picture.

It was a positive meeting and we hope local policing will improve. Cmdr Cotton was keen to point out that the police will never stop car crime in rural areas, as soon as they catch a gang, another one appears. However he thought our local neighbourhood watch scheme WASP was a great deterrent and our smart water village signs was also a great deterrent to thieves. As always the message is report everything and encourage residents to do the same.

Cllr Millington

Appendix 3

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/22

No	Payment Reference	Gross	Heading	Invoice	Details	Cheque
109	147173983	£279.60	100/2	31/07/22	South Staffordshire District Council - monthly rent	£279.60
114	984413543	£72.00	130/2/4	03/08/22	Elite Ecology - additinal eco data	£72.00
111	59224248	£502.50	130/2/4	04/08/22	Elite Ecology - deposit for reports on broadholes lane	£502.50
128	975238822 7	£16.65	100/18/1	17/08/22	Mr. m Bissell - mileage	£16.65
113	960465487 1	£600.00	120/8	20/08/22	Morfe Valley Tree Services - aia and inspection of cedar at lapley green	£600.00
110	16.05	£0.00	100/6/1	30/08/22	Rob Nelson - refund for refreshments during a/clerk recruitment	£0.00
112		£30.59		30/08/22	Mrs Amy Watson - expenses	
	1	£16.20	100/18/1		mileage	
	2	£14.39	100/6/1		zoom refund	
115	967109906	£1,291.99	120/1/1	30/08/22	Ditton Services - monthly costs	£1,291.99
116	822342886	£103.80	100/19/1	30/08/22	Microshade Business Consultants Ltd - monthly charges	£103.80
123		£46.50	100/10	30/08/22	BT - monthly charges	
124	68681499	£876.00	120/1/2	30/08/22	Ditton Services - hedge work at lapley green	£876.00
125	596044256	£138.00	100/4/1	30/08/22	Pink Print - news letter distribution	£138.00
126	767239203	£198.00	100/4/1	30/08/22	Pink Print - newsletter printing costs	£198.00
127	948382197	£468.44	140/7/1	30/08/22	Playdale - balance for works required on inspections	£468.44

129		£32.12	100/10	30/08/22	EE - monthly charges	
131	769927413 1	£942.00	130/2/3	30/08/22	A F E B Limited - primrose oak fencing	£942.00
156		£50.00	170	15/09/22	Th Eflower Shop - flower wreath for HM passing	
157		£33.99	170	27/09/22	Amazon - paper	
130	851170945	£434.40	100/11/4	29/09/22	Edge IT Systems Ltd - annual charge	£434.40
133	18294035	£1,435.50	120/1/6	29/09/22	Elite Ecology - final charge for sud and ecology report	£1,435.50
134	666301985	£276.00	130/2/2	29/09/22	Sedgley Signs - defib sign and phone number change on play area signs	£276.00
No	Payment Reference	Gross	Heading	Invoice	Details	Cheque
135		£57.59		29/09/22	Mrs Amy Watson -	
	1	£14.39	100/6/1		zoom	
	2	£43.20	100/18/1		a watson aug/sept mileage	
136		£32.12	100/10	29/09/22	EE - monthly charges	
137	835763539	£2,600.00	120/7	29/09/22	Mr. Alan Cadman - planters	£2,600.00
138		£18.50	170	29/09/22	Victoria Regalia - rosettes (mourning)	
139		£46.50	100/10	29/09/22	BT - monthly charge	
140	11252128	£86.50	100/19/1	29/09/22	Microshade Business Consultants Ltd - monthly charge	£86.50
141	183440793	£124.30	100/12	29/09/22	Ricoh U K Limited - quarterly charge	£124.30
142	373508846 14755	£66.24	100/19/2	29/09/22	HCI Data Limited - bi annual charge	£66.24
143		£13.95	100/18/1	29/09/22	Mr. Malcolm Bissell -	
144	438471178	£1,260.00	140/7/1	29/09/22	Pitch Care - goal posts for primrose	£1,260.00
145	799665696	£150.71	120/5	29/09/22	JRB Enterprises Ltd - dog gloves and bags	£150.71
146	bacs	£1,291.99	120/1/1	29/09/22	Ditton Services - monthly charges	£1,291.99
147	81788709	£480.00	100/11/2	29/09/22	Mazars LLP - external audit	£480.00
148	918242225	£148.75	130/2/2	29/09/22	AED Donate - new pads	£148.75
155		£279.60	100/2	29/09/22	South Staffordshire District Council - monthly rent	
158		£28.55		29/09/22	Amazon -	
	1	£7.99	170		highlighters	
	2	£13.99	170		mourning arm, bands	
	3	£3.59	170		mourning bags	
	4	£2.98	170		pens	
159		£6.75	170	29/09/22	Amazon - pencils	
161		-£2.99	170	29/09/22	Amazon - Contra 160, highlighters	
132		£432.00	100/11/4	30/09/22	Edge IT Systems Ltd - edge annual charge 2021/22- unpaid due to error	
162	300922	£28.05	100/21	30/09/22	Unity Trust - service charge	£28.05

Sub Total £14,977.19

£7,363.43

Confidential

Total £22,340.62

Lapley Stretton & Wheaton Aston Parish Council

Income transactions - receipts approval list

Start of year 01/04/22

Tn no	Ref.	Gross	Vat	Net	Cttee Invoice date	Details	Ref. Total
6	cheque	£139.72	£0.00	£139.72	PC 13/08/22	BT Openreach - refund fore works carried out at Lapley Green	£144.29
9	cheque	£4.57	£0.00	£4.57	PC 30/08/22	Eon Sustainable Energy - refund on elec supply	£144.29
8		£57,780.50	£0.00	£57,780.50	PC 26/09/22	South Staffordshire District Council - precept 2/2	
7	bacs27922	£675.00	£0.00	£675.00	PC 27/09/22	Staffordshire County Council - grant for allotments	£675.00
Total		£58,599.79	£0.00	£58,599.79			

Appendix 4

Bank Account Reconciled Statement

Unity Trust - Current Account

1111559/2035784

30-98-00

Statement Number	20	Bank Statement No.	20
Statement Opening Balance	£46,999.91	Opening Date	01/08/22
Statement Closing Balance	£82,793.19	Closing Date	30/09/22
True/ Cashbook Closing Balance	£82,793.19		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
30/08/22		South Staffordshire District Council	0.00	57,780.50	104,780.41
30/08/22	16.05	Rob Nelson	16.05	0.00	104,764.36
30/08/22	9752388227	Mr. Malcolm Bissell	16.55	0.00	104,747.81
30/08/22	bacs27922	Staffordshire County Council	0.00	675.00	105,422.81
30/08/22	cheque	Multiple Suppliers/ Customers	0.00	144.29	105,567.10
31/08/22		HMRC	65.40	0.00	105,501.70
31/08/22		Mrs Amy Watson	16.20	0.00	105,485.50
31/08/22		Mrs Amy Watson	14.39	0.00	105,471.11
31/08/22		HMRC	434.32	0.00	105,036.79
31/08/22		HMRC	59.00	0.00	104,977.79
31/08/22		HMRC	0.20	0.00	104,977.59
31/08/22		HMRC	239.13	0.00	104,738.46
31/08/22		BT	46.50	0.00	104,691.96
31/08/22		EE	32.12	0.00	104,659.84

31/08/22		HMRC	8.20	0.00	104,651.64
31/08/22	147173983	South Staffordshire District Council	279.60	0.00	104,372.04
31/08/22	36079374	Mrs Amy Watson			
31/08/22	507667713	Mrs. Josie Morris			
31/08/22	59224248	Elite Ecology	502.50	0.00	102,077.66
31/08/22	596044256	Pink Print	138.00	0.00	101,939.66
31/08/22	623348511	Staffordshire County Council Superannuation Fund	736.93	0.00	101,202.73
31/08/22	68681499	Ditton Services	876.00	0.00	100,326.73
31/08/22	767239203	Pink Print	198.00	0.00	100,128.73
31/08/22	948382197	Playdale	468.44	0.00	99,660.29
31/08/22	9604654871	Morfe Valley Tree Services	600.00	0.00	99,060.29
31/08/22	967109906	Ditton Services	1,291.99	0.00	97,768.30
31/08/22	984413543	Elite Ecology	72.00	0.00	97,696.30
31/08/22	998082957	Mrs. Alexa Davies			
22/09/22	Transfer		203.50	0.00	97,431.05
30/09/22		Edge IT Systems Ltd	432.00	0.00	96,999.05
30/09/22		Mainstream Digital Ltd.	162.84	0.00	96,836.21
30/09/22		EE	32.12	0.00	96,804.09
30/09/22		HM Revenue & Customs Only	8.20	0.00	96,795.89
30/09/22		HM Revenue & Customs Only	0.20	0.00	96,795.69
30/09/22		HM Revenue & Customs Only	59.40	0.00	96,736.29
30/09/22		HM Revenue & Customs Only	64.00	0.00	96,672.29
30/09/22		HM Revenue & Customs Only	247.20	0.00	96,425.09
30/09/22		Mr. Malcolm Bissell	13.95	0.00	96,411.14
30/09/22		Mr. Malcolm Bissell			
30/09/22		Mrs Amy Watson	43.20	0.00	96,129.47
30/09/22		Mrs Amy Watson	14.39	0.00	96,115.08
30/09/22		Mrs. Josie Morris			
30/09/22		Mrs. Alexa Davies			
30/09/22		South Staffordshire District Council	279.60	0.00	95,699.34
30/09/22		BT	46.50	0.00	95,652.84
30/09/22		HM Revenue & Customs Only	451.62	0.00	95,201.22
30/09/22	11252128	Microshade Business	103.80	0.00	95,097.42

Consultants Ltd					
30/09/22	18294035	Elite Ecology	1,675.00	0.00	93,422.42
30/09/22	183440793	Ricoh U K Limited	124.30	0.00	93,298.12
30/09/22	300922	Untity Trust	28.05	0.00	93,270.07
30/09/22	37350884614755	HCI Data Limited	66.24	0.00	93,203.83
30/09/22	438471178	Pitch Care	1,260.00	0.00	91,943.83
30/09/22	569741799	Staffordshire County Council Superannuation Fund			
30/09/22	631471834	Mrs Amy Watson			
30/09/22	666301985	Sedgley Signs	276.00	0.00	89,168.37
30/09/22	731097645	Mr. Malcolm Bissell			
30/09/22	7699274131	A F E B Limited	942.00	0.00	87,899.04
30/09/22	799665696	JRB Enterprises Ltd	150.71	0.00	87,748.33
30/09/22	81788709	Mazars LLP	480.00	0.00	87,268.33
30/09/22	835763539	Mr. Alan Cadman	2,600.00	0.00	84,668.33
30/09/22	851170945	Edge IT Systems Ltd	434.40	0.00	84,233.93
30/09/22	918242225	AED Donate	148.75	0.00	84,085.18
30/09/22	bacs	Ditton Services	1,291.99	0.00	82,793.19

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	22806.51	58599.79

Reconciled by Amy Watson

Signed

Clerk / Responsible Financial Officer

Chair

Date

Bank Account Reconciled Statement

Fair FX prepaid card

5116561022250691

Statement Number	12	Bank Statement No.	12
Statement Opening Balance	£40.43	Opening Date	01/04/22
Statement Closing Balance	£178.90	Closing Date	30/09/22
True/ Cashbook Closing Balance	£178.90		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
26/04/22	Transfer		0.00	478.63	519.06
28/04/22	Equals220427	Amazon	13.99	0.00	505.07
28/04/22	fx card	Amazon	43.38	0.00	461.69
28/04/22	fxcard	Amazon	25.25	0.00	436.44

30/04/22	fxcard 260422	Canva	99.99	0.00	336.45
24/05/22	cost of jubille sign		0.00	220.00	556.45
26/05/22	Transfer		0.00	360.00	916.45
30/06/22	Eduals2206_1	Amazon	35.45	0.00	881.00
30/06/22	Eduals2206_2	Amazon	154.99	0.00	726.01
30/06/22	Eduals2206_3	Amazon	31.48	0.00	694.53
30/06/22	Eduals2206_4	Amazon	222.98	0.00	471.55
30/06/22	Equals 220503	Amazon	21.14	0.00	450.41
30/06/22	fxcardpmt	Asda Stores Ltd	166.30	0.00	284.11
31/07/22	frx card	Amazon	64.47	0.00	219.64
31/07/22	fxcard	Amazon	51.73	0.00	167.91
22/09/22	Transfer		0.00	203.50	371.41
29/09/22		Amazon	2.99	0.00	368.42
30/09/22		Victoria Regalia	18.50	0.00	349.92
30/09/22		Th Eflower Shop	50.00	0.00	299.92
30/09/22		Amazon	3.59	0.00	296.33
30/09/22		Amazon	-2.99	0.00	299.32
30/09/22		South Staffordshire District Council	21.00	0.00	278.32
30/09/22		Amazon	8.34	0.00	269.98
30/09/22		Amazon	6.99	0.00	262.99
30/09/22		Amazon	7.99	0.00	255.00
30/09/22		Amazon	13.99	0.00	241.01
30/09/22		Amazon	6.75	0.00	234.26
30/09/22		Amazon	2.98	0.00	231.28
30/09/22		Amazon	33.99	0.00	197.29
30/09/22	fxcard	Amazon	18.39	0.00	178.90

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	1123.66	1262.13

Reconciled by Amy Watson

Signed

Clerk / Responsible Financial Officer

Chair

Date

Appendix 5

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/22 and 30/09/22 inclusive. This may include

transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays savings account	£52,008.05
Fair FX prepaid card	£40.43
Unity Trust - Current Account	£13,294.74
Unity trust working reserves	£47,843.70
Total	£113,186.92

RECEIPTS	Net	Vat	Gross
Parish Council	£127,076.52	£0.00	£127,076.52
Total Receipts	£127,076.52	£0.00	£127,076.52

PAYMENTS	Net	Vat	Gross
Parish Council	£53,327.97	£4,107.71	£57,435.68
Total Payments	£53,327.97	£4,107.71	£57,435.68

Closing Balances

Ordinary Accounts

Barclays savings account	£52,011.97
Fair FX prepaid card	£178.90
Unity Trust - Current Account	£82,793.19
Unity trust working reserves	£47,843.70
Total	£182,827.76

Appendix 6

Survey Report

Finger Posts

Post 1 Jcn Congreve Lane & Roman Road – the bottom 9” of the post is rotten to the approximate depth of 1”, requires attention. Vegetation requires cutting back. Fingers require paint touching up. Bottom finger bolts require tightening. Some rot of post where bottom finger sits in cut away.

Post 2 Stretton crossroads- appears relatively new, no attention required.

Post 3 Jcn Stretton Road & Roman Road – situated in the corner of the field behind the fence - post has two godfathers and is solid. Vegetation requires cutting back. The post cut away for top finger is slightly rotten requires attention. Part of post requires paint touching up as does the top edge of the fingers.

Post 4 Lapley Green – recently repaired to extend life till at least next year. Will eventually require complete replacement.

Post 5 Jcn Church Lane & Roman Road – in good condition. Grass needs cutting back.

Post 6 Jcn Lapley Road & Roman Road @ Wenlock Bank – post has two godfathers and is solid. Fingers and post require small areas of paint touching up.

Post 7 Jcn Roman Road and Longner Road – Post requires repainting. Finger requires paint touching up. Vegetation requires cutting back.

Post 8 Lapley Road @ canal bridge – cast iron post and finger supports require repainting. Fingers require repainting. The letters that are attached by screws will require removal and if not broken replacement.

Post 9 Jcn Marston Road & Long Street – bottom 6” of post requires repainting, has small amount of rot. Bottom finger needs repainting so letters to be removed and new ones attached.

Post 10 Jcn Marston Road & Malthouse Lane – in good condition, no action required.

Benches

Sunny Bank – Two of the seat lathes are weak. Left hand concrete support cracked

Badgers End – The seat is rotten.

Summary

None of the finger posts or benches currently represent a H & S hazard. However apart from the finger post at Lapley Green the other posts will require attention, as outlined above, to extend their life for several years. It is suggested that the two benches have reached the end of their life and replacement is a better option than attempting to carry out repairs.

23/09/22

Appendix 7

Allotments tasks from reports

Required:

AIA:

- Overhanging trees off site to be cut for clearance
- In root protection areas hand digging only

Both items to be included in the tender

Ecology Report

- Bat review of two alders- 6.10.22 appointed BioMe ecology to conducted report, to be completed 12.10.22. Boxes to be removed and reinstated after work is complete
- Translocation knowledge of fruit trees required by contractor
- Tree lines and aligned shrubs to enhance site for wildlife corridors- knowledge required by contractor
- Amphibian method statement required- BioMe can provide?
- Badgers Survey- only required if work isn't started within 6 months (august 22) of ecology report being conducted- check if BioMe can provide
- Artificial lighting plan is required- no lighting required
- Remove trees and shrubs outside of nesting season (March to august), remove and replace bird boxes. If removal is in breeding season then a survey must be carried out 24 hours beforehand by
- Hedgehog inspection if work begins 1st Nov to 31st March- check with BioMe if they can action.
- Reptile method statement is required- check with BioMe if they can provide
- Badgers- no access to area so only likely that the area is used for foraging and commuting
- Amphibians – recommend to incorporate at least one pond into the plan- agreed not to add a pond due to health and safety concerns over young children using the area. Resolved to add a small (50cm x50cm) area near the bee home in the grasslands
- Create wild flower area to encourage flora
- 5.4.5 noted to add hedgehog tunnels to the fencing however current fencing is to remain so therefore the site cannot be accessed.
- Query to replace proposed fence with a hedgerow
- Create area for log piles for wood to rot naturally, insect houses, bee houses, leaf piles near to a grassland area to be incorporated in to the wild flower area. Compost bins to be in each plots with the raised beds sharing larger bins
- Reptile- create grassland area- to incorporate this in to the wild flower area at the far end of the development. 1/3 grassland, 2/3 wild flowers.

Drainage strategy

- Site is located in flood zone 1, a risk of flooding is less than 0.1 AEP(annual exceedance probability)
- Planning app requires the pc to ensure that the application will not increase flooding elsewhere
- Report suggests that the area is counterbalanced by crops and would improve the drainage system through crop plantation and trees which would consume plenty of water through bio diversity

- Reports noted a well thought out, eco friendly and sustainable drainage system including plenty of permeable amenity spaces and a sufficient number of areas and shrub plantation around the boundaries including a water trough
- Report recommends utilising the rainfall- trough planned