



**Lapley, Stretton  
& Wheaton Aston  
Parish Council**

You are here by summoned to attend a meeting of Lapley, Stretton and Wheaton Aston Parish Council, which will be held on Thursday 9<sup>th</sup> March 2023 at 7.00pm at Lapley and Wheaton Aston Village Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

This meeting is subject to change due to the Covid-19 pandemic.

**Public Forum**

- Democratic thirty minute period/public discussion time: From 7.00pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (standing order 3 f)  
No member of the public may speak for more than five minutes (standing order 3g)

**137.To consider apologies**

**-Decision**

**138.Declaration of Interests**

**-Information**

To declare any interests any on agenda items

**139. Approval of minutes**

**-Decision**

To approve and sign the minutes of the meeting of the Meeting of Lapley, Stretton and Wheaton Aston Parish Council held on 26<sup>th</sup> January 2023

**140.To receive report from Parish Council Clerk (Appendix 1)**

**-Information**

**141. To receive report from Staffordshire County Council**

**-information**

**142.To receive report from Staffordshire police**

**-information**

**143.Financial matters**

**-decision**

To consider financial matters including: (appendix 2)

- a) To approve the expenditure and income for January and February 2023
- b) To approve the reconciled statements for all accounts to 28<sup>th</sup> February 2023
- c) To receive the Financial Summary to 28<sup>th</sup> February 2023
- d) To note payments/decisions made under delegated powers

**126. Planning recommendations**

**-decision**

To consider planning matters including

- a) planning applications received  
Planning application 22/36871/full Land adj Oak Lands Lapley Road
- b) Planning applications/ received after the agenda papers distributed

**129. Kings Coronation celebrations**

**-decision**

**130. Forward Planning and Maintenance:**

**-decision**

IT provider change

Dog walk repairs- *To supply stock netting and wooden treated posts To install 80m of post and netting fence along the inside of The road side hedge ( dog walk side)*

£580.00 + VAT

Rock display installation

**131. Support Staffordshire membership**

**-decision**

To consider annual membership at £25.00

### 132. Broadholes Lane Project

-decision

To consider:

- Lease renewal
- Receive an update

### 133. Storage

-decision

Consider the proposal to locate a storage container at the Sports and Social Club

#### Costs

Contractor A 10ft refurbished container (green) £2100

Contractor B 10ft used container (green) £2250

Contractor C 10 ft used container (green) £296.47

Contractor D 10ft used container (green) £2550

Cost for legal agreement:

Annual ground rent cost:

### 134. SSC Hackney Cab fare

-decision

To consider a response to the consultation

### 135. Elections

-information

To inform of date for the upcoming elections

### 136. CONFIDENTIAL AGENDA

#### PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

### 137. Staff annual leave

-decision

**138. Items for future** - Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

**139. Date of next meeting:** 20<sup>th</sup> April 2023 at 7pm at Lapley and Wheaton Aston Village Hall

A representative from the Parish Council and Staffordshire Police will be available from 6.30pm to raise any concerns

**This is subject to change due to the ongoing Coronavirus situation**

Mrs A Watson Parish Council Clerk

2.3.2023

#### Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration

#### **Appendix 1**

#### **Lapley, Stretton and Wheaton Aston Parish Council Clerks Report**

#### Information

**24/1/23** – Moles at Marston Field have been reported to Pest Control.

**24/1/23** – Stamps returned under the Stamp Swap Out scheme. Value £63.79 expected to come back in replacement stamps.

**27/1/23** – Gap reported in hedge at Marston dog walk. MB to have a look.

14.2.23 received report that the post office will be closing from 20.2.23

2.3.23 Burn damage to equipment at Marston Field, reported ref DP-9251-23-2121-01.

#### Consultations

Planning reform:

<https://www.gov.uk/government/consultations/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy>

Boundary review for county council members

[Local Government Boundary Commission for England Consultation Portal \(lgbce.org.uk\)](http://Local Government Boundary Commission for England Consultation Portal (lgbce.org.uk))

SSC Hackney Cab fare consultation closes 31.3.23

#### Outstanding items update

Allotments- Following our meeting last year the ssc officer was informed by our legal team that there was no authority in place to grant long leases and we would need to prepare an IC Report for each.

There are a number of similar leases up for renewal, so following discussions it was agreed that ssc legal officer would prepare an IC report for consideration and approval to grant long leases at below market levels for community purposes. This was prepared last November and was approved by CLT prior to Christmas. Asset Scrutiny Panel approval was obtained in January and should be considered by end of February

- Birkenshaw Lane update- No update
- Stretton right of way update- will meet on 24<sup>th</sup> March to consider the application following a judicial review which ordered the council to revisit the matter. No further comments have been submitted by LSWA PC
- Defib at Marston Field- installed
- Bleed kits- received and passed to WA CFRs
- Defib at Ivetsey Rd- Shropshire homes have advised they approve however approval is also needed from the authority that will own the land after handover. Clerk has contacted SSC planning to confirm who the owner will be and will seek approval once this information has been received. A site has been found for the box
- Lapley Green registration-. Awaiting update from Tedstone Solicitors
- Camp Bestival- SSC and LSWA PC members along with other parish council representatives have been invited to a meeting on 2<sup>nd</sup> March 2023. Meeting for residents to make representation scheduled 9<sup>th</sup> March 2023
- Gated alley Broadholes/Pinfold-. No update on the proposal to reopen the alley from SSC
- Tree planting- St Marys School will replanting the trees as part of the green canopy project at a different time to the pc planting due to issues around obtaining permission
- Tree planting at Marston is complete , wildflower meadow planting is awaiting date due to needing a tractor to flail the area, Afeb to meet with FOM onsite to assess

### **Meetings/Events**

#### **Elections**

First Candidate and Agent Briefing – Wednesday, 22<sup>nd</sup> February 2023 at 5.00p.m in the Council Chamber, Codsall.

Second Candidate and Agent Briefing – Thursday, 6<sup>th</sup> April at 5.00p.m in the Council Chamber, Codsall.

[Pre-Election Period](#) – Commences on Wednesday, 22<sup>nd</sup> March 2023.

Publication of Notice of Election (Nominations forms available from this date) – Wednesday, 22<sup>nd</sup> March 2023

Deadline for Nominations – 4.00p.m on Tuesday, 4<sup>th</sup> April 2023

2.3.23/15.3.23 Sec 106 training from SSC

2.3.23 Bradford Estates Weston Park debrief

2.3.23 Locality two forum Support Staffordshire

9.3.23 Camp Bestival resident meeting

9.3.23 Clerk- clerk quarterly meeting

9.3.23 Full Council

14.3.23 Locality 2 three tier working session

22.2.23 WMI Change meeting

#### **Training/CPD/ SPCA Upcoming courses**

21.3.23 Clerk and VO to attend play inspection course in Rugeley

#### **Items emailed to councillors**

19.1.23 Planning app 23/00006/AGRRES

23.1.23 SPCA news bulletin

23.1.23 Cllr Sutton household support information

24.1.23 SSC elections details

1.2.23 SSC Section 106 training dates

1.2.23 ssc planning app 23/00010/FUL

1.2.23 SSC Planning application 22/01117/COU

14.2.23 Post office closure

15.2.23 Support Staffordshire forum details

21.2.23 Post office response to concern raised about the temporary cease of service in the parish

21.2.23 Lower Penn Pc letter re local plan

21.2.23 SPCA News bulletin

27.2.23 Staffs Borough Council Planning application 22/36871/full Land adj Oak Lands Lapley Road

27.2.23 SSC candidate briefing details

27.2.23 Locality forum details

28.2.23 WA Scout group coronation event details

28.2.23 SSC Camo bestival resident meeting details

1.3.23 23/00147/FULHH Mountain Ash Ivetsey Rd

2.3.23 Hackney Cab fare consultation

#### **Use of devolved powers**

VO to make new planters for wa green x 6 and 1 for Lapley green

£1000 vired from UT main account (received grant for allotments) to UT reserves allotments

#### **Response to planning comments:**

Planning application response 23/00010/FUL No objections

Planning application response 22/01117/COU

Comments: LSWA PC wish to object to this application.

Paragraph 8 of the NPPF future states that in achieving sustainable development, the 'planning system has three overarching objectives, which are interdependent and need to be pursued in mutually supportive ways (so that opportunities can be taken to secure net gains across each of the different objectives):

a) an economic objective - to help build a strong, responsive and competitive economy, by ensuring that sufficient land of the right types is available in the right places and at the right time to support growth, innovation and improved productivity; and by identifying and coordinating the provision of infrastructure;

b) a social objective - to support strong, vibrant and healthy communities, by ensuring that a sufficient number and range of homes can be provided to meet the needs of present and future generations; and by fostering a well-designed and safe built environment, with accessible services and open spaces that reflect current and future needs and support communities' health, social and cultural well-being;; and

c) an environmental objective - to contribute to protecting and enhancing our natural, built and historic environment; including making effective use of land, helping to improve biodiversity, using natural resources prudently, minimising waste and pollution, and mitigating and adapting to climate change, including moving to a low carbon economy.'

LSWA PC does not believe that the second objective can be reached due to the location of the property. It is outside the village and not accessible due to the lack of pavements therefore posing danger to anyone walking into the village. There are poor travel connections from the village and the village does not have the facilities to enable users to become more independent. The accommodation would be more appropriate in a more urban setting.

Response to judicial review on Stretton/bickford footpath to be added to the definitive map:

**The council would like to reiterate that the they retain the view that the footpath should be added to the DM**

Planning application 23/00010/ful LSWA PC does not have any objections

**SSC Planning Decision**

None

**Appendix 2**

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list

**Start of year 01/04/22**

No	Payment Reference	Gross	Heading	Invoice	Details	Cheque
269	655652391	£3.15	100/18/1	02/01/23	Mr. Malcolm Bissell -	£3.15
266	429155263	£207.54		08/01/23	The Play Inspection Company Ltd - Annual Play Area Inspections	£207.54
	1	£87.54	140/8/1		Primrose Play Area Inspection	
	2	£120.00	140/8/2		Marston Field Play Area Inspection	
256	09/01/23DD EE	£32.12	100/10	09/01/23	EE - monthly charges	£32.12
264	GP0099763 4	£46.50	100/10	10/01/23	BT - Monthly Business Bill	£46.50
258	194748TNJ	£1,291.99	120/1/1	16/01/23	Ditton Services - 2022 to 2025 Wheaton Aston monthly instalment for grounds maintenance	£1,291.99
263	IN05836968	£55.41	100/10	17/01/23	Npower Limited - Electricity Invoice for 01/10/22 to 31/12/22	£55.41
265	LAP001	£103.80	100/19/1	17/01/23	Microshade Business Consultants Ltd - Monthly Hosting fee for Microftt Office	£103.80
267	3197	£73.50	100/6/1	17/01/23	Lapley & Wheaton Aston Village Hall Management Committee - Christmas Lights	£73.50

273	493294295	£355.14		18/01/23	Staffordshire County Council - Speed Watch	£355.14
	1	£59.64	999		Community Speed Watch Signs	
	2	£295.50	999		Installation of Speed Watch Signs	
272	605565284	£150.71	120/5	20/01/23	JRB Enterprises Ltd - Dog poo bags	£150.71
261	102139864	£123.92	100/12	27/01/23	Ricoh U K Limited - Printer	£123.92
271		£61.34	100/18/1	31/01/23	Mrs Amy Watson -	
280		£301.00	100/2	02/02/23	South Staffordshire District Council - Office Rental	
262	514978/939 38	£301.00	100/2	04/02/23	South Staffordshire District Council - Monthly Rental	£301.00
281	46814143	£103.80	100/19/1	06/02/23	Microshade Business Consultants Ltd - Montly Hosting Fee	£103.80
257	301878207	£66.00	150/3	08/02/23	The National Allotment Society - Local Authority Membership Renewal	£66.00
259	336390284	£264.00		08/02/23	A F E B Limited -	£264.00
	1	£216.00	120/99		Dismantle gate, remove old broken post, install new	
	2	£48.00	120/99		Remove damaged & broken fence make good	
284		£210.98	130/2/2	08/02/23	Turtle Engineering Limited - Bleed Control Kits Daniel Baird Foundation	
268		-£115.00	170	09/02/23	South Staffordshire District Council - Contra 260,	
282		£1,291.99	120/1/1	09/02/23	Ditton Services - Monthly Instalment	
283		£69.36	100/19/2	16/02/23	HCI Data Limited - Disk Space Used	
Sub Total		£4,998.25				

£4,298.71

Confidential

**Total** £9,296.96

Bank Account Reconciled Statement

**Unity Trust - Current Account**

**1111559/2035784**

**30-98-00**

Statement Number	24	Bank Statement No.	24
Statement Opening Balance	£36,783.18	Opening Date	01/01/23
Statement Closing Balance	£30,217.29	Closing Date	31/01/23
True/ Cashbook Closing Balance	£29,025.19		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
16/01/23	Transfer		150.00	0.00	
31/01/23		HMRC		0.00	
31/01/23		Mr. Malcolm Bissell		0.00	
31/01/23		Mrs. Josie Morris		0.00	
31/01/23		Mrs Amy Watson		0.00	35,988.75
31/01/23		South Staffordshire District Council	301.00	0.00	35,687.75
31/01/23		Staffordshire County Council Superannuation Fund			
31/01/23		Staffordshire County Council Superannuation Fund		34,796.65	

31/01/23		HMRC		0.00	
31/01/23		Mrs Amy Watson		0.00	
31/01/23	09/01/23DDEE	EE	32.12	0.00	32,383.83
31/01/23	194748TNJ	Ditton Services	1,291.99	0.00	31,091.84
31/01/23	301878207	The National Allotment Society	66.00	0.00	31,025.84
31/01/23	3197	Lapley & Wheaton Aston Village Hall Management Committee	73.50	0.00	30,952.34
31/01/23	336390284	A F E B Limited	264.00	0.00	30,688.34
31/01/23	429155263	The Play Inspection Company Ltd	207.54	0.00	30,480.80
31/01/23	493294295	Staffordshire County Council	355.14	0.00	30,125.66
31/01/23	605565284	JRB Enterprises Ltd	150.71	0.00	29,974.95
31/01/23	655652391	Mr. Malcolm Bissell	3.15	0.00	29,971.80
31/01/23	77757906ad	Mrs. Alexa Davies			
31/01/23	846319769	Jessica Shulman			
31/01/23	GP00997634	BT	46.50	0.00	29,482.88
31/01/23	IN05836968np	Npower Limited	52.89	0.00	29,429.99
31/01/23	LAP001	Microshade Business Consultants Ltd	103.80	0.00	29,326.19
Uncleared and unrepresented effects					
31/01/23		Staffordshire County Council Superannuation Fund	891.10		28,435.09
31/01/23	514978/93938	South Staffordshire District Council	301.00		28,134.09
		Total uncleared and unrepresented	1192.10	0.00	
		Total debits / credits	7757.99	0	Statement Opening Balance
		£30,217.29	Opening Date	01/02/23	
		Statement Closing Balance	£18,210.15	Closing Date	28/02/23
		True/ Cashbook Closing Balance	£18,195.75		
Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
31/01/23		Staffordshire County Council Superannuation Fund			
31/01/23	514978/93938	South Staffordshire District Council	301.00	0.00	29,025.19
15/02/23	Transfer		0.00	2,607.00	31,632.19
28/02/23		Turtle Engineering Limited	210.98	0.00	31,421.21
28/02/23		Salvation Army	100.00	0.00	31,321.21

28/02/23		Mrs Amy Watson			
28/02/23		Mr. Malcolm Bissell			
28/02/23		Mrs. Josie Morris			
28/02/23		Ricoh U K Limited	150.29	0.00	29,006.01
28/02/23		Mr. Malcolm Bissell	6.30	0.00	28,999.71
28/02/23		HCI Data Limited	69.36	0.00	28,930.35
28/02/23		Turnock Limited	4,129.20	0.00	24,801.15
28/02/23		Ditton Services	1,291.99	0.00	23,509.16
28/02/23		AED Donate	2,606.40	0.00	20,902.76
28/02/23		The Community Foundation	0.00	1,000.00	21,902.76
28/02/23		Staffordshire County Council Superannuation Fund	154.41	0.00	21,748.35
28/02/23		Staffordshire County Council Superannuation Fund	776.09	0.00	20,972.26
28/02/23		Mrs Amy Watson	27.90	0.00	20,944.36
28/02/23		Mrs Amy Watson	14.39	0.00	20,929.97
28/02/23		Jessica Shulman			
28/02/23	280223HMRC	HMRC			
28/02/23	46814143	Microshade Business Consultants Ltd	103.80	0.00	19,468.68
28/02/23	496492000	Wickstead Playgrounds	163.80	0.00	19,304.88
28/02/23	dd100223bt	BT	46.50	0.00	19,258.38
28/02/23	dd90223ee	EE	48.23	0.00	19,210.15
28/02/23	Transfer		1,000.00	0.00	18,210.15
		Uncleared and unrepresented effects			
28/02/23		Jessica Shulman	14.40		18,195.75
		Total uncleared and unrepresented	14.40	0.00	
		Total debits / credits	15628.54	3607	

Bank Account Reconciled Statement

<b>Unity trust working reserves</b>	<b>20419150</b>	<b>60-83-01</b>	
Statement Number	19	Bank Statement No.	19
Statement Opening Balance	£54,898.60	Opening Date	01/01/23
Statement Closing Balance	£53,291.60	Closing Date	28/02/23
True/ Cashbook Closing Balance	£53,291.60		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
15/02/23	Transfer		2,607.00	0.00	52,291.60
28/02/23	Transfer		0.00	1,000.00	53,291.60

Uncleared and unrepresented effects

Total uncleared and unrepresented		0.00	0.00
Total debits / credits	2607	1000	

Bank Account Reconciled Statement

<b>Barclays savings account</b>	<b>73219496</b>	<b>20-08-64</b>
Statement Number	31	Bank Statement No. 31
Statement Opening Balance	£52,057.01	Opening Date 01/01/23
Statement Closing Balance	£52,057.01	Closing Date 28/02/23
True/ Cashbook Closing Balance	£52,057.01	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	52,057.01

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00	Total debits / credits	0	0
-----------------------------------	------	------	------------------------	---	---

Bank Account Reconciled Statement

<b>Fair FX prepaid card</b>	<b>5116561022250691</b>	
Statement Number	5	Bank Statement No. 5
Statement Opening Balance	£12.32	Opening Date 01/01/23
Statement Closing Balance	£114.94	Closing Date 28/02/23
True/ Cashbook Closing Balance	£114.94	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
07/01/23	fxcard70123	Amazon	7.44	0.00	4.88
16/01/23	Transfer		0.00	150.00	154.88
19/01/23	fxcard210123	Adobe	19.97	0.00	134.91
24/01/23	PlanningAppBroadh	South Staffordshire District		115.00	0.00
19.91	ole	Council			
31/01/23		South Staffordshire District Council	-115.00	0.00	134.91
21/02/23	fxcard190223	Adobe	19.97	0.00	114.94

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	47.38	150

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/22 and 28/02/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

**Ordinary Accounts**



Barclays savings account		£52,008.05
Fair FX prepaid card		£40.43
Unity Trust - Current Account		£13,294.74
Unity trust working reserves		£47,843.70
Total		£113,186.92

RECEIPTS	Net	Vat	Gross
Parish Council	£128,568.27	£0.00	£128,568.27
Total Receipts	£128,568.27	£0.00	£128,568.27
PAYMENTS	Net	Vat	Gross
Parish Council	£108,653.99	£9,441.90	£118,095.89
Total Payments	£108,653.99	£9,441.90	£118,095.89

#### Closing Balances

##### Ordinary Accounts

Barclays savings account	£52,057.01
Fair FX prepaid card	£114.94
Unity Trust - Current Account	£18,195.75
Unity trust working reserves	£53,291.60
Total	£123,659.30

#### Uncleared and Unpresented effects

Unity Trust - Current Account	-£14.40
-------------------------------	---------

#### Statement Closing Balances

##### Ordinary Accounts

Barclays savings account	£52,057.01
Fair FX prepaid card	£114.94
Unity Trust - Current Account	£18,210.15
Unity trust working reserves	£53,291.60
Total	£123,673.70