



**Lapley, Stretton  
& Wheaton Aston  
Parish Council**

You are here by summoned to attend a meeting of Lapley, Stretton and Wheaton Aston Parish Council, which will be held on Thursday 7<sup>th</sup> September 2023 at 7.00pm at Lapley and Wheaton Aston Village Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

This meeting is subject to change due to the Covid-19 pandemic.

**Public Forum**

- Democratic thirty minute period/public discussion time: From 7.00pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (standing order 3 f)  
No member of the public may speak for more than five minutes (standing order 3g)

**62.To consider apologies**

To receive and accept any apologies.

**-Decision**

**63. Carbon neutrality presentation**

To receive presentation from SSC on carbon neutrality

**-information**

**64.Declaration of Interests**

To declare any interests any on agenda items

**-Information**

**65. Approval of minutes**

To approve and sign the minutes of the meeting of the Meeting of Lapley, Stretton and Wheaton Aston Parish Council held on 13<sup>th</sup> July 2023

**-Decision**

**66.To receive report from Parish Council Clerk (Appendix 1)**

**-Information**

**67. To receive report from Staffordshire County Council**

**-information**

**68. To receive report from South Staffordshire Council**

**-information**

**69.To receive report from Staffordshire police**

**-information**

**70.Financial matters**

**-decision**

To consider financial matters including: (appendix 2)

- a) To approve the expenditure for July 2023
- b) To receive the reconciled accounts for unity trust main account to 31<sup>st</sup> July 2023
- c) To note payments/decisions made under delegated powers

**71. Planning recommendations**

**-decision**

To consider planning matters including

- a) planning applications received 23/00659/FULHH- 1 Queens Cottages Bickford Road Lapley STAFFORD ST19 9JX-Demolition of existing kennel building and erection of one dwelling
- planning applications received 22/01048/OUT- Sweet Turf Boarding Kennels Slab Lane Little Onn Gorse Staffordshire ST19 - Infill of existing roofs and new rear dormer window.

**72. Insurance**

**-decision**

To consider the quotes for the forthcoming LTA of 3 years –

Gallagher insurance (Hiscox insurance) £2787.66per year

BHIB Council insurance £1,193.03 for one year or £1,207.73 Per year for 3 year LTA

**73.Risk Assessment and policy updates**

To consider the updated policies (available separately)

- GDPR audit
- Christmas tree risk assessment (RA)
- Speed indicator device (SID) RA
- Risk register
- Lone working policy
- Christmas switch on risk assessment
- Litter picker risk assessment
- Co-option policy
- CCTV policy

**74. Boundary Commission review**

**-decision**

Consider a response to the latest consultation from the Local Government boundary commission review [WM\\_41\\_Stone and Great Wyrley CC.pdf \(independent.gov.uk\)](#)

**75. EDGE IT renewal**

**-decision**

Consider renewal at £392.00 annually for 5 years LTA

**76. Christmas light contract renewal**

Consider the contact for Christmas 2024/25/26 (3 year lta)

**-decision**

Contractor T £7658

Contractor L £7630

Contractor B declined to return quotation.

**77. Defibrillator update**

**information/decision**

To receive an update from the First Responder representative

**78. Embroidery club update**

**information/decision**

To receive an update from a member

**79. Line painting**

To consider the quotes for disabled car park bay at the village hall car park

Quote 1 £580

Quote 2 £850

Both quotes are for thermoplastic screed to BSEN 1436/1871 standard for two marked out bays

**80. Highways concerns**

**information/decision**

To consider the concerns raised on highways at the previous meeting

- 20mph zone Lapley- Cllr Renfrew
- Road crossings- Cllr Smith

**81. Allotment**

**-decision**

- To receive an update
- To consider the cost of:

Severn Trent connection £2050.78

Pipe installation on private: Quote N- outstanding Quote T £1650

**82. Community safety forum (appendix 3)**

**-information**

To receive an update from the representatives

**83. Bin relocation**

**-decision**

To consider the relocation of a bin outside the pharmacy

**84. Community food share point**

**-decision**

To consider the scheme for the winter months

**85. Storage**

**-decision**

To explore the option of container storage at The Sports and Social Club, monthly rent £50

**86. Items for future** - Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making and should follow up any requests with the agenda request form .**

**87. Date of next meeting:** 19<sup>th</sup> October 2023 at 7pm at Lapley and Wheaton Aston Village Hall. The Community meeting will begin at 6pm

**This is subject to change due to the ongoing Coronavirus situation.**

Mrs A Watson Parish Council Clerk  
31.8.2023

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration

**Lapley, Stretton and Wheaton Aston Parish Council  
Clerks Report**

**Information**

Request for disabled parking bays at the village car park to be reinstated - clerk to obtain quotes

VO has painted the new planters, job is complete

Concerns raised with Staffs police about youths congregating at the garages at Badgers end, Housing Plus to tidy the area up and increase visibility, they will check if the alleyway belongs to them as well and clean this up too.

24.7.23 Vandalism to new trees at Marston field

24/07/24 Malcolm has reported concern about the increasing width of some of the longitudinal cracks that propagate from the various fixing bolts of both trestles. Will continue to monitor but we may have to close the zip wire before the year end.

25/07/2023 Poll created for the painting of the teen shelter.

26/07/2023 Dittons have treated the Alder beetles with the pesticide. They closed the area for treatment until it had dried. Beetles were very active at the time.

26/07/2023 A rolling programme of information has been set up for August on our Facebook page. Information is shared from Staffordshire Police, District and Council, Staffordshire Fire and Rescue and other useful sources.

27/07/2023 Sent a letter to follow up on the poll for painting the teen shelter as councillors may not see the email as they are without their tablets.

01/08/2023 Ivetsey Road/Water Meadow Way Reported to Staffordshire Highways the overgrown foliage between Water Meadow Way and Ivetsey Road which overhangs the footpath and obscures the sign. Report number 4337346.

01/08/2023 3 Nitrous Oxide canisters found in School Road Stretton by Malcolm have been reported to the Police as evidence of drug use. Ref DP-35283-23-2121-01

2.8.23 flooding due to blocked gully's on Long Street queried with Highways, allocated priority action to resolve the internal issue

Office valuation forms completed online at gov.uk

7.8.23 moles at Marston field reported to the pest control contractor

8.8.23 damaged bins query sent to SSC, requested a site visit to assess for replacement – response: an audit on damage and use of bins is to be conducted and any replacement will come from this

15.8.23 Confirmed the PC's eligibility to be covered by the financial services compensation scheme (FSCS)

HIC testing on ground at Primrose Bank due 31.10.23

21.8.23 Expression of interest in applying for the UK Prosperity fund from SSC submitted

M54 works between 4<sup>th</sup> September and 3<sup>rd</sup> November 2023

Weston Sawmill cannot supply Christmas trees for this year, clerk is seeking alternative providers

SSC will conducting an audit of bins in the parish and will replace/repair as identified in this audit

**Consultations**

Local Government boundary commission review [WM\\_41\\_Stone and Great Wyrley CC.pdf \(independent.gov.uk\)](#)

**Outstanding items update**

- Allotments- waiting for lease to be finalised and signed, ready to go to quotes for the final stage. Area is cleared and level
- Defib at Ivetsey Rd- Planning are waiting for the site to be handed over. Once this has been completed an officer will assess the site for installation. SSC are to be landowners and are aware LSWA PC wish to install on site.
- Lapley Green registration-. Awaiting update from Tedstone Solicitors
- Gated alley Broadholes/Pinfold-. No update on the proposal to reopen the alley from SSC.
- Post office – no update
- Carbon Neutrality group- presentation from SSC at meeting on 7<sup>th</sup> sept 2023
- D Day 80<sup>th</sup> anniversary 6<sup>th</sup> June 2024- Council to consider hosting- commemorative bench in action plan for 2024/2025

**Meetings/Events**

21.9.23 Support Staffordshire forum, Hailing Dene Centre Penkridge

**Training/CPD/ SPCA Upcoming courses**

Date	Course
Wednesday 06 September	New Clerks' Monthly Support & Information session

Tuesday 12 September (10am-12pm)	Clerk's induction 1-1
Wednesday 13 September	CiLCA Portfolio Training (Spring 2023)
Tuesday 19 September (6.30pm-8.30pm)	Councillor Fundamentals
Thursday 21 September (09.30am-1pm)	Clerks: the knowledge (session one of two)
Thursday 21 September (10am-12pm)	CiLCA drop-in
Wednesday 27 September (09.30am-11.30am)	Explore Chairmanship (session one of two)
Thursday 28 September (09.30am-1pm)	Clerks: the knowledge (session two of two)
Thursday 28 September	CiLCA Portfolio training (course 3)
Tuesday 03 October (6.30pm-8.30pm)	Be a better councillor (session one of two)
Wednesday 04 October (09.30am-11.30am)	Explore Chairmanship (session two of two)
Thursday 05 October (7pm-8pm)	Understanding Planning
Tuesday 10 October (6.30pm-8.30pm)	Be a better councillor (session two of two)
Wednesday 11 October (10am-12pm)	Clerk's induction 1-1
Wednesday 18 October (10am-12pm)	CiLCA drop-in
Thursday 19 October (6.30pm-8.30pm)	Councillor fundamentals
Wednesday 15 November (6.30pm-8.30pm)	Be a better councillor (session one of two)
Thursday 16 November (10am-12pm)	Clerk's induction 1-1
Wednesday 22 November (6.30pm-8.30pm)	Be a better councillor (session two of two)
Thursday 23 November (6.30pm-8.30pm)	Councillor fundamentals
Wednesday 13 December (10am-12pm)	Clerk's induction 1-1

#### **Items emailed to councillors**

11.7.23 PCSO Lloyd Police report 18<sup>th</sup> May -10<sup>th</sup> July  
18.7.23 WMI West Midlands Interchange Contractor Announcement  
19.7.23 SPCA details on wellbeing officer  
24.7.23 SSC Community payback scheme  
26.7.23 WMI minutes  
1.8.23 SPCA newsbulletin 1.8.23  
7.8.23 planning app 23/00659/FULHH  
7.8.23 planning app 22/01048/OUT  
8.8.23 SPCA newsbulletin  
21.8.23 SPCAE newsbulletin 15.8.23  
30.8.23 M54 works notification  
30.8.23 SPCA news bulletin

#### **Use of devolved powers**

Grant application: Staffordshire CC Climate Action Fund. £3,000 to be applied for for both Category 1 (Reduction in water use = water butts) and Category 4 (Reducing Waste = compost bins).  
£750 vired from ut working reserves (youth shelter) to main debit card to fund equipment required to paint the youth shelter  
£100 vired from VO material to debit card for paint for fingerpost maintenance  
£210 vired from UT working reserves to elections to cover the SSC costs for May 2023 elections  
£11.99 concrete sealant to VO for coronation rock display – returned as out of date when received  
£33.99 concrete sealant replacement  
£22.87 wireless keyboard for A/clerk  
£8 ronseal wood filler (finger post repair) vired from VO materials to debit card  
£13.21 masking tape vired from VO materials to debit card  
£8.20 sanding belt VO materials

#### **Response to planning comments:**

23/00628/FULHH Priory court Lapley Mews (24.8.23)

23/00629/LBC Priory court Lapley Mews (24.8.23)

(Sem comments for both applications)

LSWA PC object to the above planning application.

Lapley Hall Mews barn conversions have won an award for conservation.

The proposed North East Elevation is out of keeping, creating an imbalance of the overall symmetry of the barn conversions when viewed from the centre of the Conservation Area.

The existing brick arched door which matches the other doors in the barns will no longer be visible and will be replaced by a low level protruding extension with four new low level roof lights. Not in keeping with the aesthetic. It will be seen from the centre of Lapley Green especially in the winter when there are no leaves.

It is of concern that the plans do not stipulate the brick to be used. Lapley Hall Mews barn conversions are entirely constructed from old red brick. Any new brick would be incongruous.

On the South West elevation there are plans to demolish the wall and part of the garden. The attractive front garden is in keeping with other properties within Lapley Hall Mews with its low red brick walls and coping stones – an overall feature of the Conservation Area. It will look indifferent and spoil the quaint beauty of the garden and wall.

The change of use to a bedroom on-suite would result in the loss of important garage space when there is already limited parking space in Lapley. Currently residents and guests presently leave their cars on the narrow Stretton Lane, alongside the wall of Lapley House. This forces farm machinery and buses onto the grass verge in order to pass, spoiling the Conservation Area and creating a hazard.

### **SSC Planning Decision**

#### Appendix 2

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list

**Start of year 01/04/23**

No	Payment Reference	Gross	Heading	Invoice	Invoice	Details	Cheque
108	524334428	£301.00	100/2	04/07/23		South Staffordshire District Council -	£301.00
107	924349607	£300.00	120/99	05/07/23		Radii - Annual Service Visit	£300.00
101	171234518 5	£150.00	100/4/1	10/07/23		Pink Print - July 23 Newsletter	£150.00
112		£57.22	100/10	10/07/23		British Telecom -	
92	312057045	£1,291.99	120/1/1	11/07/23	1629	Ditton Services - Grounds Maintenance	£1,291.99
102		£21.60	100/18/1	12/07/23		Jessica Shulman - J Heale mileage	
100	157923381	£378.00	100/4/1	13/07/23		Pink Print - Newsletter	£378.00
103		£35.00	150/5	17/07/23		Information Commissioner's Office -	
114		£53.48	100/10	17/07/23		EE - Montly Charges	
106	897906152 Committee £99.75	£99.75	100/6/1	18/07/23		Wheaton Aston Village Hall Management - PC Meetings	
93	262875252 Uncontested£210.00 0	£210.00	100/15	19/07/23		South Staffordshire District Council - 3 x Parish Packs	
104	330014197	£5.40	100/18/1	19/07/23		Mr. Malcolm Bissell -	£5.40

105	854258188	£79.57	100/10	19/07/23	Npower Limited - Electricity	£79.57
109	876193196	£31.68	100/16	19/07/23	HCI Data Limited -	
111	675922585	£26.09		19/07/23	Mrs Amy Watson -	£26.09
	1	£11.70	100/18/1		Mileage	
	2	£14.39	100/16		Zoom	
97	597846783	£291.00	150/1	20/07/23	SLCC Enterprises Ltd - SLCC Membership Fee	
	£291.00					
115		£96.43	120/3	20/07/23	FairFx Pre Paid Card - Equipment for Finger Post Maintenance	
113		£40.92	120/99	21/07/23	FairFx Pre Paid Card -	
116	bacs27072	£30.90	100/13	24/07/23	Mrs Amy Watson - pmt for 2 parcels containing the	
	3aw				itablets for reconfiguration. Works debit card failed	
117	bacscit	£219.29	100/19/1	25/07/23	Cloudy It - july monthly payment	£325.63
118	bacscit	£106.34	100/19/1	25/07/23	Cloudy It - june pmt	£325.63
119	debitcarda mazon	£22.87	170	25/07/23	Amazon - keyboard for a/clerk	£22.87
120	debitcrada mazon	£11.99	170	25/07/23	Amazon - concrete sealer for coronation rocks	
	£11.99					
121	bacs26072 3cit	£132.00	100/19/2	26/07/23	Cloudy It - domain host transfer	£132.00

Sub Total £3,992.52

£4,339.65

Confidential

**Total** £8,332.17

Bank Account Reconciled Statement

**Unity Trust - Current Account**

**1111559/2035784**

**30-98-00**

Statement Number

28

Bank Statement No.

28

Statement Opening Balance

£39,998.07

Opening Date

01/07/23

Statement Closing Balance

£32,157.34

Closing Date

31/07/23

True/ Cashbook Closing

£31,678.11

Balance

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
19/07/23	Transfer		0.00	750.00	40,748.07
20/07/23	Transfer		850.00	0.00	39,898.07
24/07/23	Transfer		60.00	0.00	39,838.07
31/07/23		HMRC	50.00	0.00	39,788.07
31/07/23		EE	53.48	0.00	39,734.59
31/07/23		Staffordshire County Council Superannuation Fund			
31/07/23		Information Commissioner's Office	35.00	0.00	38,970.46

31/07/23		HMRC	404.28	0.00	38,566.18
31/07/23		British Telecom	57.22	0.00	38,508.96
31/07/23		HMRC			
31/07/23		Staffordshire County Council Superannuation Fund			
31/07/23	129788746	Jessica Shulman			
31/07/23	157923381	Pink Print	378.00	0.00	37,184.95
31/07/23	1712345185	Pink Print	150.00	0.00	37,034.95
31/07/23	215093448	Mr. Malcolm Bissell	331.91	0.00	36,703.04
31/07/23	2628752520	South Staffordshire District Council	210.00	0.00	36,493.04
31/07/23	312057045	Ditton Services	1,291.99	0.00	35,201.05
31/07/23	330014197	Mr. Malcolm Bissell	5.40	0.00	35,195.65
31/07/23	524334428	South Staffordshire District Council	301.00	0.00	34,894.65
31/07/23	547616523	Mrs. Josie Morris			
31/07/23	597846783	SLCC Enterprises Ltd	291.00	0.00	34,530.59
31/07/23	675922585	Mrs Amy Watson	26.09	0.00	34,504.50
31/07/23	841877135	Mrs Amy Watson			
31/07/23	854258188	Npower Limited	79.57	0.00	32,619.67
31/07/23	876193196	HCI Data Limited	31.68	0.00	32,587.99
31/07/23	897906152	Wheaton Aston Village Hall Management Committee	99.75	0.00	32,488.24
31/07/23	924349607	Radii	300.00	0.00	32,188.24
31/07/23	bacs270723aw	Mrs Amy Watson	30.90	0.00	32,157.34
Uncleared and unrepresented effects					
31/07/23		Jessica Shulman	21.60		32,135.74
31/07/23	bacs260723cit	Cloudy It	132.00		32,003.74
31/07/23	bacscit	Cloudy It	325.63		31,678.11
		Total uncleared and unrepresented	479.23	0.00	
		Total debits / credits	9069.96	750	

Reconciled by Amy Watson

Signed

Clerk / Responsible Financial Officer

Chair

Date

Appendix 3

POLICE LIAISON MEETING MONDAY 24<sup>TH</sup> JULY. LOCALITY 2 AND 4 Report

Cmdr Chris Cotton was in attendance via Teams

Chris gave us the following information

Our areas:

- New Deputy Commander joining the Staffordshire Force in August – D Platt
- There are 5 response teams in South Staffordshire
- Sgt. Danielle Jones temporarily covering Locality 2 until Sgt H Small joins in September
- 50 police officers at the moment – due to rise to 55
- 16.5 PCSOs
- 2-3 PCs and 5-6 PCSOs per shift
- 1 special constable 2/3 in training
- 200 new constables in the Staffordshire force so lots of training ongoing
- 9-13 open incidents at any one time – lower than all other areas in Staffordshire
- Grade 1 incidents calls aim is 13 mins response – 48% successful at the moment
- Grade 2 incidents can mean a 48 hr wait on a bad day – trying to improve
- New police outpost in Penkridge on the way at the fire station

Stats for Staffordshire and our Localities

- 15% increase in reported crime in Staffordshire
- South Staffs 16% increase
- Wheaton Aston and Rural 23% increase. 97 more crimes than in previous 12 months but Cmdr Cotton couldn't tell us what these crimes are but motor vehicle theft has increased.
- ASB reduction in whole county 30% in south staffs – WA and rural 39% reduction.
- There are new ways of recording crime. ASB can now be listed as a public order offence depending on the behaviour. Recording for instance a report of ex partner following and sending threatening texts. This would have been reported as 3 different crimes – harassment, stalking and threatening communications. This will now be recorded as 1 crime which saves time and resources but investigated as 3 elements.
- Serious violent crime with injury is a new title being recorded this includes domestic abuse and strangulation. In Staffordshire there has been 137% increase in 12 months – 102 offences. In South Staffordshire 271% increase – 26 offences
- No stabbings in our area
- Possession of offensive weapons 8 offences in 12 months in Locality 2 and 4
- Drug offences 7 in last 12 months in Locality 2 and 4
- Business Robbery 2 offences in 12 months
- Motor Vehicle crime 28% in South Staffs. 45% increase in Locality 2 and 4. Operation Bormus still ongoing with 30 arrests in last 4/5 months.
- 40 offences of theft of diesel from farms – PCSO Jones is the dedicated officer for our area and visits and advises farms
- 6 ANPR cameras in place on main arterial roads in South Staffordshire
- We were asked to report fires to Wendy Ganston at the Fire Service, if we could ask Malcolm to take a photo of any fires he finds on Marston Field and we report them so the fire service can build up a picture. M Quinn s going to get the email address and forward it to clerk/Assistant clerk .
- A Royal Military Police placement programme is about to be put in place with 2 RMP officers joining Staffordshire police on a rotation basis.
- Staffordshire Police now have a drone for us in the area – I saw it at the CSW meeting recently. The Police think it's invaluable and hope to get more.

We were asked if we would like any other agencies to attend the next meeting and informed that new neighbourhood watch initiative is in the pipeline.

Cmdr Cotton encouraged us to keep contacting our local sergeant and PCSOs and contact him if we need to.