



**Lapley, Stretton
& Wheaton Aston
Parish Council**

You are here by summoned to attend a meeting of Lapley, Stretton and Wheaton Aston Parish Council, which will be held on Thursday 7th March 2024 at 7.00pm at Lapley and Wheaton Aston Village Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

Public Forum

- Democratic thirty minute period/public discussion time: From 7.00pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (standing order 3 f)
No member of the public may speak for more than five minutes (standing order 3g)

138.To consider apologies

-Decision

139.Declaration of Interests

-Information

To declare any interests any on agenda items

140. Approval of minutes

-Decision

To approve and sign the minutes of the meeting of the Meeting of Lapley, Stretton and Wheaton Aston Parish Council held on 25th January 2024

141.Best Kept Village Competition

-information/decision

- To receive a presentation on the competition
- Lapley phone Box shelf installation (approx. £60 plus labour)
- Confirm competition

142.To receive report from Parish Council Clerk (Appendix 1)

-Information

143. To receive report from Staffordshire County Council

-information

144. To receive report from South Staffordshire Council

-information

145. To receive report from Staffordshire Police

-information

146.Financial matters

-decision

To consider financial matters including: **(appendix 2)**

- a) To approve the expenditure and income for January 2024
- b) To approve the reconciled statements the unity trust main account to 31st January 2024
- c) To note payments/decisions made under delegated powers

147. Planning recommendations

-decision

To consider planning matters including

- a) planning applications received: 24/00029/FULHH Harwood Pinfold Lane. First floor extension to rear.
- b) Planning app 24/00127/FULHH Proposed single storey front infill extensions. Proposed roof enlargement to accommodate first floor mezzanine. Proposed solar panels to existing roof, Mountain Ash Ivetsey Rd
Planning app 24/00163/FULHH Single storey rear extension, 16 Badgers End
- c) Planning applications received after the agenda papers distributed

148. Funding Opportunities

-decision

To consider if there are any projects that could be funded by:

- West Midlands Interchange funding (Stretton only)
- Health inequality fund
- Community is the Best Medicine fund
- Community wellbeing fund

149. Bus shelters

-decision

Consider:

- Repairs: contractor 1 FOC with cleaning. Contractor 2- TBC
- Cleaning Contractor 1 £95 per shelter. Contractor 2-TBC

150. The Big Lunch

-decision

To consider this years event

151. Updates

- information

To receive updates on the following projects:

- Allotment project
- Air field marker
- Marston Field redevelopment (Including wet nature area)
- Lapley Green village green status
- Car park policy
- Storage container

152. Items for future - Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

153. Date of next meeting: Thursday 18th April 2024 at 7pm at Lapley and Wheaton Aston Village Hall

This is subject to change due to the ongoing Coronavirus situation

Mrs A Watson Parish Council Clerk
29.2.24

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration

**Lapley, Stretton and Wheaton Aston Parish Council
Clerks Report**

Information

24.1.24 broken branch in copse in Marston Fold. J W Arb requested to remove

06.02.24 Safer Internet Day. Shared information for families on Facebook and LSWAPC website.

7.2.24 Information regarding missing holly hedges on the new Ivetsey rd development shared with Shropshire homes

8.2.24 suggested locations for the airfield marker has been received, a group of members is to visit the site and advise on the best location

8.2.24 cracked roof on Ivetsey rd bus shelter, clerk has enquired about repairs and cleaning ahead of the BKV competition

13.2.24 3 x Nitrous Oxide canister found in Mill Lane, close to the footpath. Reported to the Police Incident 0193 13/02/2024

The bench location at Badgers End was considered and resolved to remain in the new position due to health and safety concerns

From October 2024 new legislation (s40A Equality Act 2010) will create additional legal requirements for Councils, along with all Employers, to take proactive steps to prevent Sexual Harassment at Work. Councils will need to take pro-active steps to demonstrate that they are preventing the problem.

Town/Parish Council specific guidance notes have been developed from the Equality and Human Rights Commissions as recommendations for all Employers.

- The Full Council, or a Committee with delegated responsibility, will need to review existing procedures, including defining what constitutes harassment, steps to take should the problem arise, protection the Council will provide to those reporting it, and sanctions against offenders. As a result, a policy and procedure that is specific to the needs of the Council should be drafted.
- Staff should be consulted on the draft policy and procedure, to get their suggested adjustments, as well as commitment to the document.
- The document should be issued to Councillors, staff and displayed in public areas.
- All Councillors and staff should either attend a briefing session regarding how the new/updated policy and procedure works, or be required to read the document and sign it to confirm that they understand and will comply with it.
- This will need to be repeated on an annual basis to ensure that the training doesn't become outdated. Provision of annual training would enable a Council to demonstrate that it has taken reasonable steps to prevent the problem. This can provide the Council with a valuable defence if it has to defend a claim of Sexual Harassment at the Employment Tribunal.
- The policy and procedure should include a simple and user-friendly reporting process should problems occur, as well as set out what action will be taken against offenders. For example, Employees who are found to have committed acts of Sexual Harassment would be accused of Gross Misconduct.
- Elected Members who are accused of Sexual Harassment may have breached the Integrity Standard of the Code of Conduct. In these circumstances the Council could report the problem to the District Monitoring Officer, asking for the matter to be addressed promptly and without undue delay.

All Councilors and Employees of the Council should be fully aware of the Policy and Procedure, and understand how it can be implemented.

From October 2024 Councils could face a surcharge of 25% on top of any compensation awarded to an Employee who successfully makes a claim of Sexual Harassment at an Employment Tribunal, if a Council cannot demonstrate how they have complied with the new rules.

19.2.24 The account for the water supply at Broadholes lane is active and provided by Water plus

20.2.24 Funding available from SSC [Community wellbeing funding | South Staffordshire District Council \(sstaffs.gov.uk\)](https://www.sstaffs.gov.uk)

20.2.24 DD set up for water plus to collect pmtys due on the water service at Broadholes Lane Platinum Jubilee Allotment

21.2.24 Gym Equipment survey set up and sent out via website, social media (Facebook and Instagram) and a QR code on a poster for display on the noticeboards and at the park.

21.2.24 Schedule of social media posts set up for the next four weeks (community sharepoint, mental health and cost of living support etc).

22.2.24 Collapsing bank and blocked footpath at rear of social club reported to SCC

26.2.24 meeting held with representatives of the village hall committee and support Staffordshire. Village hall committee are concerned that they are unable to recruit any volunteers and are losing bookings. Clerk to create a poster to advertise tariff and recruitment need, support Staffordshire to work with the committee

Consultations

Outstanding items update

- Allotments- waiting for lease
- Defib at Ivetsey Rd- Planning are waiting for the site to be handed over. Once this has been completed an officer will assess the site for installation. SSC are to be landowners and are aware LSWA PC wish to install on site.
- Lapley Green registration-. Awaiting update from Tedstone Solicitors
- Gated alley Broadholes/Pinfold-. No update on the proposal to reopen the alley from SSC.
- Post office – no update

Meetings/Events

Training/CPD/ SPCA Upcoming courses

Date	Course
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Course: Councillor Fundamentals 2.5hrs. by

Zoom (provided by our experienced colleague Kim Bedford)

February 13th 2024 Tuesday. 6.30 pm – 9.00 pm

May 8th. Wednesday. 6.30 pm – 9.00 pm

June 13th Thursday. 9.30 am – 12.noon

Course: Chairmanship skills. 2 sessions x 3.5

hrs by Zoom. (provided by our experienced colleague Kim Bedford)

July 9th and 16th. Tuesday 9.30 am – 1.00 pm

Course; Clerks the knowledge. 2 sessions x

3.5hrs by Zoom. (provided by our experienced colleague Kim Bedford)

February 13th Feb and 5th March. Tuesday 9.30 am to 1.00 pm

Course: CiLCA. 8 sessions

monthly

New Clerks

Introduction

2hrs by Zoom all 10 am – 12

noon

2hrs by Zoom all 10

am – 12 noon (other dates by arrangement)

14

February Wednesday 17th

January Wednesday

12th

March Tuesday 15th

February Thursday

11th

April Thursday 13th

March Wednesday

16th

May Thursday 16th

April Tuesday

12th

June Wednesday 14th

May Tuesday

17th

July Wednesday 13th

June Thursday

13th

August Tuesday 16th

July Tuesday

8th

August Thursday

3rd

September Tuesday

9th

October Wednesday

7th

November Thursday

Annual internal audit booked April 30th

28.2.24 WMI community meeting

22.2.24 Support Staffordshire volunteering event Codsall Community Hub 6-8pm

15.3.24 COP Conference taking place on the 15 March at The Catalyst Building at Staffordshire University

Items emailed to councillors

24.1.24 SSC Community learning funding

25.1.24 SSC Focus group 29th Jan 24

30.1.24 SSC West Midlands Interchange Funding Information

6.2.24 SSC Planning app 20/01143/FUL

7.2.24 Support Staffordshire volunteering event

8.2.24 Airfields trust- suggested locations for the marker

8.2.24 SSC planning application 4/00029/FULHH

15.2.24 SSC planning app 24/00132/TTREE Lie tree pollard 33 School Road Wheaton Aston 33 School Road Wheaton Aston

15.2.24 SSC planning app 24/00127/FULHH Mountain Ash Ivetsy Road Wheaton Aston STAFFORD ST19 9QP, proposed single storey front infill extensions. Proposed roof enlargement to accommodate first floor mezzanine. Proposed solar panels to existing roof.

19.2.24 M Sutton SCC engagement consultation

20.2.24 SSC funding opportunities

20.2.24 WMI details on community meeting 28.2.24

21.2.24 SSC locality forum agenda

Use of devolved powers

Business plan for allotments created

18.1.24 Clerk equals card £78.60 train fare for Westminster trip. £58.60 refunded due to cancelled train

Equals card for VO has been received and topped up with £50 from materials (vired across)

£1000 grant from SCC climate fund for allotment project received and vired to working reserves (allotments)

£21189.54 sec 106 monies received from SSC vired to working reserves (allotments)

£16.44 equals card for pens

£8.49 equals card for cable ties

Response to planning comments:

Planning application 20/01143/FUL| Removal of previously proposed development to rear of site (rear paddock area). Retention of existing front car parking provision with proposed cycle parking and landscaping enhancements. Permanent refreshment booth to front of site with area for food consumption and takeaway area for sale of food and drink for consumption (mostly) on the premises with 11 No. car parking bays dedicated to online car sales along with an ancillary proposed office and toilet block. | The Bell Inn Watling Street Stretton STAFFORD ST19 9LN

Comment: RE the resubmission February 2024.

LSWA PC reiterates all comments made previously regarding this application. This amendment will result in more litter and more danger as vehicles pull into and out of and already over used site onto a dangerous stretch of road

SSC Planning Decision

None issued

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list

Start of year

01/04/23

No	Payment Reference	Gross	To pay	Heading	Invoice	Invoice	Details	Cheque
250		£52.78	£52.78	100/10	09/01/24		EE - January Invoice	
248		£57.22	£57.22	100/10	10/01/24	M020JY	BT - Monthly Business Bill	
267	london for	£23.80	£23.80	170	18/01/24		Trainline - traintickets plus insurance to	
	train						BCA. Part refunded due to cancelled	
249		£46.10	£46.10		23/01/24		Mrs Amy Watson - Expenses	
	1	£26.10		100/18/1			Meetings and contractor meetings	
	2	£20.00		100/18/1			BCA Awards London	
251	760888479 Management Committee	£120.75 £120.75	£120.75	100/6/1	23/01/24		Wheaton Aston Village Hall - Hall Hire	
263	693132775	£124.90	£124.90	100/10	23/01/24		Npower Limited -	£124.90
264	957327151	£239.09	£239.09	100/19/4	23/01/24		Cloudy It -	£239.09
252	275175127	£3.15	£3.15	100/18/1	24/01/24		Mr. Malcolm Bissell -	£3.15
260	763014994 Monthly Rent £320.00	£320.00	£320.00	100/2	24/01/24		South Staffordshire District Council -	
261	513883570 £1,291.99	£1,291.99	£1,291.99	120/1/1	24/01/24	1791	Ditton Services - Grounds Maintenance	
262	803308621 Allotment £66.00	£66.00	£66.00	130/2/4	24/01/24		The National Allotment Society - Membership	
265	310124ssc lottery license £20.00	£20.00	£20.00	160/1/2	31/01/24	500033/97269	South Staffordshire District Council - for xmas event	
266	310124jw removal of 2 £288.00	£288.00	£288.00	160/1/2	31/01/24		J Whittingham and Son - install and xmas trees	
Sub Total		£2,653.78	£2,653.78					
		£4,556.65	£4,556.65			Confidential		
Total		£7,210.43	£7,210.43					

Bank Account Reconciled Statement

Unity Trust - Current Account

1111559/2035784 30-98-00

Statement Number	34	Bank Statement No.	34
Statement Opening Balance	£36,597.50	Opening Date	01/01/24
Statement Closing Balance	£29,668.86	Closing Date	31/01/24
True/ Cashbook Closing Balance	£29,360.86		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
09/01/24	Transfer		50.00	0.00	36,547.50
30/01/24	760888479	Wheaton Aston Village Hall Management Committee	120.75	0.00	36,426.75
31/01/24		HMRC	60.00	0.00	36,366.75
31/01/24		BT	57.22	0.00	36,309.53
31/01/24		EE	52.78	0.00	36,256.75
31/01/24		Mrs Amy Watson	26.10	0.00	36,230.65
31/01/24		Mrs. Josie Morris			31/01/24

31/01/24		HMRC			
31/01/24		Mrs Amy Watson	20.00	0.00	34,319.23
31/01/24	275175127	Mr. Malcolm Bissell	3.15	0.00	34,316.08
31/01/24	513883570	Ditton Services	1,291.99	0.00	33,024.09
31/01/24	652161113	Mr. Malcolm Bissell			
31/01/24	693132775	Npower Limited	124.90	0.00	32,566.04
31/01/24	763014994	South Staffordshire District Council	320.00	0.00	32,246.04
31/01/24	803308621	The National Allotment Society	66.00	0.00	32,180.04
31/01/24	957327151	Cloudy It	239.09	0.00	31,536.13

Uncleared and unrepresented effects

31/01/24	310124jw	J Whittingham and Son	288.00		29,380.86
31/01/24	310124ssc	South Staffordshire District Council	20.00		29,360.86
		Total uncleared and unrepresented	308.00	0.00	
		Total debits / credits	7236.64	0	

Reconciled by Amy Watson

Signed

Clerk / Responsible Financial Officer

Chair

Date

